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Syllabus
English 100 Reading/Writing Connection

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Texts: Faigley, *The Brief Penguin Handbook*
Buscemi and Smith, *75 Readings*

Course requirements:

- Completion of all assignments and regular attendance. *Students who miss more than five classes will not be given a passing grade.* In the case of serious illness or other situation that makes it impossible for a student to attend class over a period of time, allowances will be made on a case-by-case basis.

- One short (2-3 pages) research paper and one long (5-10 pages) research paper; these will be graded. Practice essays will be assigned also, but these will be ungraded and in some cases will be done in class. The graded papers must be word-processed; they cannot be passed in hand-written. Sources cited from the Internet must be handed in with the papers. This means that students must be prepared to use a computer with a printer and Internet access. This may mean working at school in a computer lab. Lack of a computer cannot be used as an excuse for not completing the course requirements.

- Reading assignments and successful completion of a series of quizzes on the readings. Quizzes cannot be made up.

- Successful completion of a final exam (open book).

- Cooperative participation in all class activities. Students will be working with others in a group setting to complete worksheets and other activities.

Grading:

The final grade will be based on the following:

Short paper:	20 percent
Long paper:	20 percent
Average of quizzes:	20 percent
Activity grade:	20 percent *
Final exam (open book):	20 percent

The activity grade is based on attendance and class participation.

Notes: Feel free to contact me if you need to. You can reach me during week days at INNCOM international, inc., where I work as a technical writer. On weekends, email my home email address or call me. Please let me know right away if you have any special problems or concerns.

COURSE DESCRIPTION

This course emphasizes the close relationship between reading, writing, and critical thinking. Compositions will be assigned in response to reading non-fiction prose. This course is preparation for ENG 101 and other college-level courses.

LEARNING OUTCOMES
Upon successful completion of these courses, students should be able to:

Read and think critically
- understand the connections between the reading and writing processes
- recognize different genres of non-fiction, such as editorials, speeches, and essays
- recognize common organizational patterns in reading and writing
- comprehend and summarize college-level reading material to develop their own ideas
- identify and defend logical inferences based on textual evidence

Write critically and analytically
- demonstrate an understanding of the organizational skills required for academic writing, such as pre-writing activities, outlining, paragraph development, revising, and the ability to thoroughly edit
- demonstrate in reading and writing an understanding of the rhetorical concepts of audience, invention, style, organization, and delivery
- apply various writing processes in composing unified, coherent and fully developed paragraphs and short essays
- use an effective thesis or assertion in order to develop more complex essays
- demonstrate an understanding of the positive and negative impact of word choice
- choose appropriate language for a given context

Demonstrate information literacy
- evaluate sources for accuracy, validity, and academic relevance
- use information to support and develop their assertions through paraphrasing, quoting, and summarizing
- cite sources using MLA citation style
- learn and employ strategies to avoid plagiarism

Apply the foundations of strong academic skills
- develop and use academic reading and speaking vocabularies
- use tools appropriately related to reading and writing, such as dictionaries, thesaurus, and writing handbooks
- use word processing programs, including proofreading software, in the writing process
- produce documents according to MLA formatting conventions
- employ strategies for effective editing, including attention to grammar, mechanics, usage, and the conventions of standard American English
- collaborate with others in developing points of views and analyzing writing
- employ effective annotation skills
- use writing and reading for inquiry, learning, thinking, and communicating in a college setting
- formulate appropriate questions and hypotheses