

Com 173 Public Speaking -- Syllabus
Three Rivers Community College, Fall Semester - 2008
M W F 9:00am – 9:50 am

Instructor: Kevin Amenta
Email: kamenta@trcc.commnet.edu
Office Hours: By appointment only.

Course Overview/Course Objectives: This course is designed to help students improve oral communication skills. Emphasis is placed on identifying good and poor speech habits, techniques for improving speech, effective speech planning and delivery, and interpersonal communication.

Performance Objectives: Upon completion of this course, the student should be able to:

- Understand Discuss the basic techniques and skills that contribute to effective communication as a speaker
- Demonstrate the etiquette for speaking in a business setting
- Recognize and analyze specific types of speeches
- Recognize and analyze correct pronunciation
- Recognize and analyze effective listening skills
- Recognize and analyze productive techniques to inform or persuade an audience
- Lead a group discussion
- Demonstrate effective verbal and nonverbal communication

Instructional Methods: Lecture, Writing and delivering of student speeches. Students will observe, critique, and demonstrate learned material, both independently and in groups. Research will occur in the context of written course assignments, in preparation for classroom discussion and in support of group projects. All research will require the use of the library and the Internet.

Evaluation and Grading:

10% - Attendance/Class Participation

15% - 3 Class Quizzes (5%each)

5% - Narrative Speech

5% - Special Occasion Speech

5% - Class Debate

10% - Informative Speech #1

10% - Informative Speech #2

20% - Persuasive Speech

10% - 10 Homework Assignments

10% - 10 Classroom Assignments (Introductions, Impromptu Speech, Famous Speech, Recent Conversations, School Problem, Praise & Criticism, Interview, Panel Discussion,

Lost on the Moon, Persuasive in real life)

Make-up work is at the discretion of the faculty of record. Arrangements to deliver speeches, turn in late homework assignments or take any tests missed because of an absence must be made with the faculty of record and in accordance with the faculty member's make-up policy.

****No texting, use of cell phones or emailing will be tolerated during class time. If your phone rings in class, this will result in -1 point from your overall grade****

- **Incompletes** –Incompletes are only assigned when there are extenuating circumstances such as illness that prevent the student from completing the coursework on time. You have until the last day of class to request an Incomplete but *I am not required to honor the request.* Students may have until the end of the 10th week of the next standard semester to complete the course work if granted.

Attendance Policy: Attendance and participation in every class is expected and essential to your learning as well as the learning of others in the class. For every class you miss and are unable to participate in, I will deduct 2 points from your overall grade up to a maximum of 10 points. A missed speech, homework assignment or exam can be made up during the next class meeting. After that that grade will go down as a zero.

Withdrawal Policy: If you intend to withdraw, you must do so at the Registrar's Office by the college deadline, December 15, 2008. Keep in mind that if you stop attending class, your grade will be recorded after averaging in zeros for all missing work.

Class Cancellation Policy: Information about class cancellation due to the weather can be found on the MCC homepage <http://www.trcc.commnet.edu/>.

Academic Integrity and Plagiarism: Plagiarism and other forms of academic dishonesty will not be tolerated and will result in an automatic failing (F) grade for the first infraction and, should it occur a second time, an automatic failing (F) grade for the course.

Students with Disabilities: If you have a disability or learning style which might impede your progress, or which requires accommodations, please see me.

Use of Support Services: Support Services are available through the College Learning Center. These services include tutoring and online tutoring (eTutoring). Students can access and register for eTutoring through www.eTutoring.org. No pre-registration is required.

CLASS CALENDAR

Com 173
MWF: 9am - 9:50am

Three Rivers Community College

Instructor: Kevin Amenta

Week	Monday	Wednesday	Friday
9/1 - 9/5		First Class -- Introductions	Review Syllabus -- Intro Lecture #1 -- Impromptu Speeches
9/8 - 9/12	Famous Speeches	Famous Speeches with Improvements	Lecture #2 Delivery -- Elevator HW #1
9/15 - 9/19	Two Recent Conversations	School Problem	Lecture-3 Audience -- Words HW #2
9/22 - 9/26	Praise & Criticism	Using Technology to spot Clues	Lecture-4 Listening -- Observe Pt.1 HW #3
9/29 - 10/3	Quiz #1 -- View Famous Speeches	Deliver Narrative Speech	Debate Topic -- Observe Pt.2 HW #4
10/6 - 10/10	Organize Debate	Class Debate	Lecture-5 Interview -- Relationships HW #5
10/13 - 10/17	Columbus Day -- NO CLASS	Class Interview	Lecture-6 SOS -- Stabilizing St. HW #6
10/20 - 10/24	Deliver Special Occasion Speech	Lecture-7 Organizing Info Speech - Thesis & Main Points	Info Speech Supporting Material and Sources -- Evaluate Speaker HW 7
10/27 - 10/31	Goal of Informational Speech	Deliver Informative Speech #1	Deliver Informative Speech #1
11/3 - 11/7	Quiz #2 -- View Famous Speeches	Lecture-8 Visual Aids	Lecture-9 Small Groups -- Visual Aid HW #8
11/10 - 11/14	Small Groups -- Panel Discussion	Small Groups -- Panel Discussion	Meaningful Speech HW #9
11/17 - 11/21	Informative Speech #2 with Visual Aid	Informative Speech #2 with Visual Aid	Informative Speech #2 with Visual Aid
11/24 - 11/28	Lost on the Moon	Thanksgiving -- NO CLASS	Thanksgiving -- NO CLASS
12/1 - 12/5	Critical Thinking: Persuasive in real life	Lecture-10 Persuasive Speaking	Monroe's Motivated Sequence, HW #10 Present Commercials
12/8 - 12/12	Quiz #3 -- View Famous Speeches	Goal & Thesis of Persuasive Speech	Outline of Persuasive Speech Due
12/15 - 12/19	Persuasive Speech with Visual Aid	Persuasive Speech with Visual Aid	Persuasive Speech with Visual Aid
12/22 - 12/26	Last Class -- Final Grades	Christmas -- NO CLASS	Christmas -- NO CLASS