

CLASS SYLLABUS

ORGANIZATIONAL BEHAVIOR – BMG210

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Office Hours as Posted and by Appointment

COURSE DESCRIPTION AND OBJECTIVES

This course provides an overview of industrial psychology and organizational behavior as it relates to business and commerce. Ethical implications will be discussed.

At the conclusion of this course the student is expected to:

1. Have obtained a thorough understanding of the basic vocabulary.
2. Have obtained a thorough knowledge of the history and principles as applied in business; and,
3. Be able to analyze unique facts and correctly apply governing principles using correct vocabulary to arrive at a correct conclusion.

REQUIRED TEXT

Riggio, Ronald E. **Introduction to Industrial/Organizational Psychology. 6th ed.**

COURSE REQUIREMENTS

Examination No. 1	20% of grade (200 points)
Examination No. 2	20% of grade (200 points)
Examination No. 3	20% of grade (200 points)
Examination No. 4	20% of grade (200 points)
Attendance	15% of grade (150 points)
Class participation	5% of grade (50 points)

GENERAL POLICIES

Assignments. There is only one homework assignment for this class: READ THE BOOK. However, the instructor reserves the right to give quizzes and/or written assignments at his discretion which may be factored into the course grade. **STUDENTS ARE STRONGLY ENCOURAGED TO REMAIN CURRENT ON THEIR READING.**

Attendance. Attendance counts. Students are expected to attend classes as scheduled. Attendance will normally be taken once each class. If present when attendance is taken you receive credit for the entire class; and, if not present when attendance is taken you do not receive credit. Students are expected to be in their seats and ready to begin at the scheduled start time.

Class participation. Class participation counts. Students are expected to actively participate and make a positive contribution to the class.

Disabilities. Students with documented disabilities may be eligible for reasonable accommodation upon request. If you believe you need accommodation please see the appropriate college officials before an immediate need arises. The instructor has no authority to grant a reasonable accommodation.

Cell Phones AND Texting. Cell phones and text messaging are banned from the class. Please make certain your phone is OFF at the start of each class. Disruptions by such devices will not be tolerated.

Cheating. Cheating is not tolerated. There are no second chances.

Changes. This syllabus is a guideline ONLY. The instructor reserves the right to change the provisions of this syllabus and/or course content at any time.

E-portfolio. All students are required to create and maintain a Digiication e-portfolio using the college template. See the school website for details and instructions.

Extra Credit. As a general policy, there is NO EXTRA CREDIT work.

Make-up Exams. As a general policy, make-up exams are not permitted absent extreme circumstances and reasonable ADVANCE NOTICE, at the discretion of the instructor.

Study Groups. Students are encouraged to join together in study groups.

Total Course Points	GRADING SCALE	
	Percentage	Letter Grade
930-1000	93%-100%	A
900-929	90%-92%	A-
870-899	87%-89%	B+
830-869	83%-86%	B
800-829	80%-82%	B-
770-799	77%-79%	C+
730-769	73%-76%	C
700-729	70%-72%	C-
670-699	67%-69%	D+
630-669	63%-66%	D
600-629	60%-62%	D-
599 and below	59% and below	F