



# SYLLABUS

Course Title: BFN K201 Principals of Finance

Date and Time: Spring – January 17, 2018 – May 11, 2018

Course Credit: 3 Semester hours

Instructor: Camilla Ross (860) 705-9711

Email: [Cross@trcc.comnet.edu](mailto:Cross@trcc.comnet.edu) but use the Message area of the Blackboard for messaging instructor.

Online Office Hours: Monday from 6:00pm - 7:00pm EST

## COURSE OBJECTIVE AND DESCRIPTION

This course offers an introduction to the basic principles of finance with an emphasis on the role a finance manager plays in the corporate world. Areas covered are financial analysis and forecasting, operating and financial leverage, short and long term financing alternatives, capital budgeting, time value of money, mergers and acquisitions, and international financial management.

## LEARNING OUTCOMES:

The students will define finance foundation terminology; Understand and apply analytical tools of applied financial analysis; Apply and explain risk measures and models of the relationship between risk and returns; Apply financial accounting, statements and taxes; Apply cash flow and financial analysis; Apply and understand financial planning; Apply principals of Capital Budgeting; Explain financial markets and different types of securities; Explain the determinants of a firms capital structure; Understand the financial system and corporate governance; Apply the principal of portfolio Theory. Define and understand the cost of capital; Understand corporate restructuring and international finance.

## COURSE REQUIREMENTS AND EVALUATION:

A. Assigned readings will be given from the textbook. Material should be read **before** attempting homework, which covers those topics. ***Digication – TRCC Online Learning Portfolio: All students are required to maintain an online learning portfolio using a TRCC designed template. Students will upload at least one assignment from this class***

*to Digication. Further guidance will be provided.*

B. This course is a combination of facilitated instruction, discussion, course work, and student participation that are designed to clarify and enhance the presented material. Much of the online class experience will involve interaction with your peers and instructor, but the exercises and problems are designed to have you work with your fellow classmates through discussion. If a student misses part or all of a class, the student is responsible for getting notes, additional problem work, and copies of materials distributed in class that day via the Blackboard. The subject of finance can be a complex one, so understanding the concepts through participation and discussions are crucial to a successful financial career.

C. Exercises, problems, and short written interpretations will be given to reinforce assigned readings. **Doing the homework is essential.** Students will be required to keep a Journal of lessons learned for each week via the discussion area. This is part of your participation grade. ***All assignments have deadlines and are expected to be typed in the assignment area of the BB learn or attached as a word document to the BB learn System.*** All assignments are to be submitted in the Blackboard. DO NOT send me assignments to my Comment.edu email unless it's an emergency and the BB is down. I will know about it before you will. ☺

The only way to learn finance is to **DO IT**. Students are highly encouraged to solve additional problems and to check the answers with their professor. Solutions can be found on Blackboard Vista under the student resources section. To enhance your learning experience there is also a companion website in which to find the self - testing for each chapter. I encourage you to submit them to me for review and feedback. The LearnSmart in McGraw-Hill is a great tool for studying. Use it!!

D. Three Exams and a Final project will be given during the spring semester. The **FINAL PROJECT** is **MANDATORY** – ***If you don't turn in any phase of your project you lose the points for that phase. Pure and Simple. (Computer Issues are NOT an excuse).***

E. A Research Project will be part of this course. This project must be completed to fulfill the course requirements. The project will be done in **4 phases**.

- a. Your **PROJECT NAME** is due on Monday **FEBRUARY 2nd, 2018**.  
**Phase 1 = 10pts.**
- b. Coversheet, Abstract, References and Outline by **MARCH 2nd, 2018**.  
**Phase 2 = 10pts (Outline goes at the end of the paper)**
- c. You will submit a **DRAFT** of your paper by **APRIL 2nd, 2018**. **Phase 3 = 20pts.**
- d. The Final project due is **MAY 2<sup>nd</sup>, 2018**. **Phase 4 = 60pts.**

F. Blackboard Vista participation is an essential part of this course – please review the student orientation to ***BLACKBOARD VISTA before attempting to participate in the online classroom.***

**COURSE GRADING POLICY:**

Exam 1	100 Points
Exam 2	100 Points
Exam 3	100 points
Final Project	100 Points
*Participation and Attendance	<u>100 Points (Homework &amp; Discussions)</u>
<b>Total required course points</b>	<b>500 Points</b>

If all of the above course requirements are not completed, a grade of "F" will be assigned.

OVERALL GRADE GUIDELINES (+ and – grades will also be assigned):

A (500 points X .90) = 450 to 500 course points

B (500 points X .80) = 400 to 449 course points

C (500 points X .70) = 350 to 399 course points

D (500 points X .60) = 300 to 349 course points

F = 299 or less course points

Note: **EXAM DUE DATES: IF YOU ARE LATE TURNING IN AN EXAM YOU WILL RECEIVE A ZERO.**

**REQUIRED MATERIALS:**

M Finance by Cornett, Adair and Nonfziger **3RD edition**. This text should come with a code for the McGraw-Hill Connect. YOU NEED THIS CODE in order to do the homework problems and take exams.

**CALCULATOR** – Financial business Calculator *Note: You maybe able to find an online financial calculator as well.*

**RECOMMENDED MATERIALS - Quick Study Academic Charts Finance**

**CLASS ROOM POLICIES:**

**MAKE UPS:** *There will be no make ups.*

**ATTENDANCE:**

This course is designed such that students should get more from the online class participation, and activities than the textbook. Therefore, students must attend the online class on a regular basis. “Attend” means Constructive Contribution to the welfare of the class. The student is expected to attend the virtual ONLINE classroom by SIGNING in at least 3 out of the 7 days. This is measured by recording the date of each entry you make

to the system –whether it be a response to one of the assignments, an extensive comment on the work of another, or a question to the group, or to the instructor. ***The discussions are graded.*** – ***THIS IS WHERE ATTENDANCE IS CRUCIAL. 3 Significant Submissions are due each week. (One sentence submissions ARE NOT considered significant)*** A student may be dropped for poor attendance, after two consecutive weeks of absences are accumulated. **YOU ARE RESPONSIBLE FOR YOUR OWN WORK.**

### **ADD/DROP POLICY:**

Students may add or drop a course, with full General Fund Tuition refund, through the 4<sup>th</sup> day before the first day college classes begin that semester. Students may add or drop a course, with 50% General Fund Tuition refund, for two weeks (fourteen days) from the first day of college classes that semester. Students may withdraw from classes, without academic penalty but with a W notation on their transcript, through the last day of classes (not exams) each semester. **Students are STONGLY encouraged to discuss dropping classes with the instructor and/or Student Services Advisor. BEFORE DROPPING THE COURSE.**

**Students receiving financial aid should also discuss their decision with the Financial Aid Office.** Students may pick-up and complete an ADD/DROP Form.

### **ACADEMIC INTEGRITY POLICY:**

The absence of Academic Integrity leads to a lack of character. Failure to act with academic integrity severely limits a person's ability to succeed in the online classroom as well as the work environment. Further more, academic dishonesty erodes the legitimacy of every degree awarded by the College. Academic integrity is a must in this class. Present only your work and clearly cite all the sources of the material you use from other authors. Honesty counts. An incident of academic dishonesty occurs when a student commits any of the following acts:

**CHEATING:** intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise. The phrase “academic exercise” includes all forms of work submitted for credit or hours. Working on an exam together is also a violation! ***CHEATING WILL NOT BE TOLERATED***

**FABRICATION:** intentional or unauthorized falsification or invention of any information or citation in an academic exercise.

**FACILITATING ACADEMIC DISHONESTY:** intentionally or knowingly helping or attempting to help another to violate any provision of the institutional policy on academic dishonesty.

**PLAGIARISM:** the deliberate adoption or reproduction of ideas or works or statements of another person(s) as one's own, without acknowledgement. With that said, be mindful of citing work when needed.

(For further information on Academic Standards, in your TRCC student handbook.

**DISABILITIES STATEMENT:**

If you have a hidden or visible disability, which may require classroom or test-taking modifications, please see me as soon as possible. If you have not already done so, you may choose to notify and consult with **Chris Scarborough, Disabled Student Counselor** at the following number **892-5751**.

**PHONE COURTESY: When contacting the Instructor via phone:**

Please don't call me after 9pm EST. I will not answer. I operate a business and the number in which I am giving you is used by that business. PLEASE. Leave a message. No Message means no return phone call. It's that SIMPLE.

**\*Notes:**

- ***Syllabus is subject to change at the instructor's discretion.***
- ***Please take notice of deadlines. They are there to keep you on track.***