

# SYLLABUS – MAT095 Elementary Algebra Foundations – Spring 2015

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## Three Rivers Community College

574 New London Turnpike, Norwich, CT 06360

Main Phone Number: 860-915-2000

## MRS. STEWART, Adjunct Instructor

- E-MAIL: [mstewart@trcc.commnet.edu](mailto:mstewart@trcc.commnet.edu) (Include your name in message and use subject line.)
- I will communicate to the entire class and/or individual students via email. Be sure to check your email before and after each class for any message.
- VOICE MAIL: 860-215-9521 (Leave your name and a brief message.)
- Office hours to work with students outside of class time:  
Monday, Wednesday, and Friday, 1:00 – 1:50 p.m. in the Adjunct Faculty Office, D205(E)

## CRN 12067, Section T3

- CLASS: Monday and Wednesday, 3:30 p.m. – 4:45 p.m., classroom D215

## COURSE DESCRIPTION

This developmental course prepares students for college level courses. Designed to build understanding and skills in algebra, the course develops understanding of number system, different representations of numbers, operations on numbers, including numbers expressed in scientific notation. The course introduces functions, their graphs, modeling relationship between quantities using functions. Topics also include solving equations and expressions with integer exponents, radicals, solving, analyzing and modeling linear equations, systems of linear equations. Pythagorean Theorem and geometrical formulas are used to solve real world problems. ***This course does not count towards the minimum requirements for graduation.***

### Prerequisite for NEXT course:

for MAT135 or MAT123 a grade of C or better in this course,  
for MAT137 a grade of B- or better in this course,  
for MAT137S a grade of C- or better in this course.

## TEXTBOOK/ALEKS SOFTWARE ACCESS:

Elementary & Intermediate Algebra (ALEKS 360 52wk Access Card) – ***includes e-textbook***

Edition: 5th, Author: Baratto, ISBN: 9780077843052, © 2014, Publisher: McGraw-Hill

## COURSE SCHEDULE, ASSIGNMENTS, and TEST DATES

Refer to the handout on yellow paper. Place in the front of your notebook for easy reference.

## SUPPLIES

- One (1) three-ring binder (tabbed dividers are optional)
- Pencils and erasers. Also consider using a highlighter or color pencil for note-taking.
- Paper for taking notes in class and for assignments
- One 6" or 12" ruler
- Calculators will not be used in this course.

## METHOD OF EVALUATION and GRADING SYSTEM

- **TESTS** - Three (3) in-class cumulative tests..... Each test is 20% of course grade.  
*No makeups or retakes. If a test is missed, the student's grade on the next cumulative test or the final exam will be used for the missed test.*
- **HOMEWORK** .....15% of course grade  
*Attempt homework after each class. Keep the work in your notebook, even if it is incorrect. If you do not understand the assignments, seek help from Mrs. Stewart or a tutor in TASC. Homework will be reviewed throughout the semester. If you list the answers, it will be considered not done.*
- **NOTEBOOK, ATTENDANCE** ..... 5% of course grade  
*Keep all handouts, notes, assignments, practice tests, and tests in your three-ring binder. Work on assignments (homework) from the textbook regularly. All students are required to meet individually with Mrs. Stewart throughout the semester, beginning with the second week of classes. Mrs. Stewart will review your notebooks and homework.*
- **FINAL EXAM will be given on Wednesday, May 20** ..... 20% of course grade  
*The final exam is cumulative and mandatory. No makeup. No retake.*
- **ATTENDANCE**  
*Students should attend all classes, arrive on time, and remain for the duration of the class. It is the student's responsibility to request any missed work or assignments before the next class. After the first week of classes, students who arrive late will be seated in the classroom at the discretion of the instructor. Students who consistently arrive late, leave class early, or walk in and out of class cause a distraction which results in a disruption of the class environment and the learning process. (See "Student Behavior" below.)*
- **Your numeric grade for the course will correspond to the letter grade:**  
A (94–100), A– (90–93), B+ (87–89), B (83–86), B– (80–82), C+ (77–79), C (73–76), C– (70–72), D+ (67–69), D (63–66), D– (60–62), F (below 60), N (no basis for grade)

## COLLEGE WITHDRAWAL POLICY

Monday, May 11, 2015 Last day to withdraw from classes. Withdraw at the Registrar's Office.

## FREE TUTORING at TASC (Tutoring and Academic Success Center)

- TASC is located in room C-117, next to the Library (Learning Resource Center).
- TASC Phone: **860-215-9082**, TASC Email: TASC@trcc.commnet.edu
- Weekly appointments or walk-in help, as available.
- Computer Lab, videos, textbooks and more!

## CLASSROOM POLICIES

- Be respectful toward each person.
- No food in the classroom.

- Cell phones and other similar electronic/digital devices must be silenced and put away during class. Do not use these devices in class. A student using such a device during class time will be marked absent from that class. When there are extenuating circumstances that require a student be available by such a device, the student must speak to the instructor prior to class, so that together they can arrive at an agreement.
- Only students registered for this course may be in the classroom. Do not bring anyone to class.
- Student Behavior from the TRCC Student Handbook: *“The College has the right and responsibility to take appropriate action when a student's conduct directly and significantly interferes with the College's educational mission and the rights of others to pursue their educational objectives in an environment conducive to learning.”*

Such action will, at minimum, be the dismissal of the student from the remainder of class that day, marked absent, and any graded work from that day will be graded zero, F, with no possibility to make-up that work. All issues regarding student conduct will be referred to the Dean of Students, Campus Security, and the Chair of the Mathematics Department.

### **ACADEMIC INTEGRITY POLICY**

At TRCC, we expect the highest standards of academic honesty. The Board of Trustees' Proscribed Conduct Policy prohibits cheating on examinations, unauthorized collaboration on assignments, unauthorized access to examinations or course materials, plagiarism. Each student is expected to demonstrate his/her knowledge of the subject matter on each in-class test, and the final exam. If a student is caught cheating on an in-class test or the final exam, the student will receive a grade of zero, F, and will not be allowed to make-up that work.

### **CLASS or SCHOOL CANCELLATION POLICY**

- If class is cancelled by Mrs. Stewart: A notice will be placed on the classroom door. If time permits, students may be notified individually by e-mail.
- If class is cancelled by TRCC: Announcements on local radio and Conn. TV stations, college's home web page [www.trcc.commnet.edu](http://www.trcc.commnet.edu), or call the college's main phone number 860-915-2000 and follow the prompts. Notification will also be made by MyCommNet Alert:

**MyCommNet Alert** system enables college officials to communicate with students, staff, and faculty by sending a message through multiple contact methods including a **primary text**, a **primary cell phone**, **email address**, and **home phone**. Keep your contact methods updated at all times by accessing Banner Self-Service. These updates will indicate the methods that you wish to receive emergency notifications. For more information about how to update this information, please see: <https://websupport.ct.edu/content/how-do-i-update-mycommnet-alert-information>

### **DISABILITIES STATEMENT**

If you have a disability or condition that may require academic adjustments, please meet with a college Disability Service Provider as soon as possible. You can make an appointment by calling **860-215-9017**, or stopping by **room A-119**. Please note that for academic adjustments, you are required to provide documentation of your disability.

### **DIGICATION**

All students are required to maintain a learning portfolio in Digication that uses the (Three Rivers) College Template.