

Three Rivers Community College  
Spring 2015  
ESOL 061: Writing with Oral Practice and Grammar  
SYLLABUS

**Instructor:** Vicky Holdridge

**Course:** ESOL 061

**Meeting Times:** Tuesday and Thursday 10:00 am – 11:40 am

**Classroom:** D124

**Office Location & Hours:** Room C236: Tuesdays 1:45-3:15, Wednesdays 2:45-4:15,  
or by appointment

**Contact Information:** (860) 215-9466; vholdridge@trcc.commnet.edu

**Required Textbooks:** Blanchard, K & Root, C. *Ready to Write* (Book 2). 4<sup>th</sup> ed.  
New York: Pearson, 2010. Azar, Betty. *Fundamentals of English Grammar*  
(Textbook) & (Workbook). 4<sup>th</sup> ed. New York: Pearson, 2011

**Course Description:**

In this course, a continuation of ESOL 060, students will practice the sentence level and paragraph skills of low-intermediate/intermediate grammatical structures through speaking, listening, reading, and writing exercises. They will develop composition skills by learning to organize information in a variety of different ways including process and order of importance. This is an interactive, participatory class.

**Attendance:**

As this is an intensive course, regular attendance is expected.

**Class Expectations:**

1. Always try your best.
2. Support your classmates.
3. Please keep phones in your bag.
4. Keep an open mind.
5. Speak English in class.
6. Participate enthusiastically!

**Grading:**

Grading will be based on the following criteria: Below 59% = F, 60-69% = D, 70-79 = C, 80-89% = B, above 90% = A. You must earn 70% or more to continue to the next level. Grading will be determined as follows: Two grammar tests, two reading/vocabulary tests, two compositions, one journal, one poster presentation, (10% each) and one final exam (20 %.)

**College Withdrawal Policy:**

A student who finds it necessary to discontinue a course once class has met must provide notice to the Registrar. Simply, fill out the withdrawal form and give it to the Registrar's office. Withdrawal forms are available at the Registrar's office and at the office at the sub-base. Non-punitive "W" grades are assigned to withdrawal requests. An Instructor's signature is required after the deadline has passed. No withdrawals are permitted after the last class preceding the final exam. Students who do not obtain an official withdrawal, but simply stop attending class receive an "F" grade for the course.

**"N" Grade Policy:**

The N Grade is assigned to students when there is no basis for a grade. This would apply to students who never came to class as well as to those who didn't attend or participate long enough to be graded. The N grade is used to distinguish between earned failures (F), official withdrawals (W), and students who stop attending or participating before there is a basis for a grade. In most cases there would be no basis for a grade for students who stop attending or participating before the 60% point. Like a withdrawal, the N grade does not get included in a student's GPA but does count as a non-completed course.

**Academic Integrity:**

Academic integrity is essential to a useful education. Failure to act with academic integrity severely limits a person's ability to succeed in the classroom and beyond. Furthermore, academic dishonesty erodes the legitimacy of every degree awarded by the College. In this class and in the course of your academic career, present only your own best work; clearly document the sources of the material you use from others; and act at all times with honor. Plagiarism, cheating, and other forms of academic dishonesty are serious offenses. Dishonesty in written work may result in an F for the course, and any occurrence of plagiarism will be reported to the Office of the Dean of Students for possible disciplinary action. If you have any questions about how to incorporate the words and ideas of others into your writing, please ask me.

**Disabilities:**

If you have a question regarding a disability that may affect your progress in this course, please contact one of the college's Disability Service Providers as soon as possible. Chris Scarborough (860-215-9289/Room A-119) generally works with

students who have Learning Disabilities, Attention Deficit Disorder, or Asperger's Syndrome (Chris's position is part-time). Kathleen Gray (860-215-9248/Room A-119) generally works with students who have physical, visual, hearing, medical, mobility, or psychiatric disabilities.

*Please note that an instructor cannot provide disability accommodations until a student provides the necessary paperwork from the college's Office of Disability Services to the instructor. Also, accommodations take effect when the instructor receives the paperwork from a student, and accommodations will not be provided retroactively*

**Digication:**

All students are required to maintain an online learning portfolio in Digication that uses the college template.

**Course Outcomes:**

Students will be able to:

1. Write a variety of simple, compound, and complex sentences utilizing the present, past, future, and perfect tenses.
2. Write, ask, and answer yes/no and information questions.
3. Identify and develop topic, supporting, and concluding sentences.
4. Utilize and identify transition/signal words.
5. Write process, time order, order of importance, compare/contrast, and cause-effect compositions.
6. Use the steps of the writing process: pre-writing, writing and revising.
7. Support the main idea using reasons and examples.
8. Answer reading comprehension questions in complete sentences both verbally and in writing.
9. Identify and utilize the intermediate grammatical structures and vocabulary of texts.
10. Participate in level-appropriate conversation