

**COM K173 Public Speaking** Spring 2017 M 6:00-8:45pm Room D203  
Instructor: Susan M. Topping, Professor  
Office: C254 Office Hours: MW 4:30-5:30pm, and by appointment  
Phone: 860 215 9481 e-mail: [stopping@trcc.comnet.edu](mailto:stopping@trcc.comnet.edu)

## **COURSE DESCRIPTION**

### **Prerequisite: ENG 101 eligibility**

Public Speaking introduces students to the principles and basic skills of effective speech communication. Students will research, compose, and deliver speeches of increasing complexity and sophistication. The course familiarizes students with the strategies and techniques of successful informative and persuasive public speaking so students gain an understanding of how communication happens and how people participate in public discourses. The course also exposes students to the rhetorical dimensions of many types of public speech and teaches them to be more critical listeners who can respond rhetorically to complex issues and ideas.

## **COURSE OUTCOMES**

- Demonstrate, describe, and apply an understanding of the relevant principles of speech communication, reasoning, and argumentation.
- Critically evaluate examples of public discourse.
- Demonstrate the acquisition of skills in public speaking and argumentation within several speech structures and contexts.
- Demonstrate an ethical and effective use of academic research.
- Demonstrate an appreciation of the relationship of speech communication to society.

## **REQUIRED TEXT**

*Practically Speaking* J. Dan Rothwell Oxford University Press, 2014  
USB Drive

## **ASSIGNMENTS AND GRADING**

### **SPEECHES**

<b>Mini-Speeches</b> (including narrative/introductory, How-to, extemporaneous etc.)	20 pts
<b>Informational Literacy Speech</b> (4-5 minutes)	10pts
<b>Forensic Speech</b> with Powerpoint or other multimedia software platform (i.e prezi) and Annotated Bibliography (7 minutes)	20 pts
<b>Persuasive Speech</b> with all supporting materials including Works Cited, survey etc. (8-10 minutes)	30 pts

### **WRITING**

Self-Assessment	5 pts
“Great” Speech analysis	10 pts
Peer Speech analysis	5 pts

I am reserving the right to give pop quizzes if I feel the reading is not being done and will adjust the grading breakdown accordingly.

**ALL SPEECHES MUST BE COMPLETED AT ASSIGNED TIME. YOU MUST BE PREPARED TO DELIVER YOUR SPEECH ON THE FIRST ASSIGNED DAY OR POINTS WILL BE DEDUCTED FROM YOUR SPEECH GRADE.**

## **SPEECH REQUIREMENTS**

- Outlines must be in correct form (see pages 101-114) and submitted according to schedule
- All speeches must be delivered extemporaneously; otherwise they will receive an F.
- Please do NOT enter the room while a speech is in progress
- Please remember that peer feedback is vital. Be sure to make your comments specific, and make your suggestions for improvement reasonable.
- Students should dress appropriately and professionally when giving speeches.

## **WRITING ASSIGNMENTS:**

1. Self Assessment: analysis of your strengths and weaknesses as a public speaker  
Length: 4 pages (1000 word minimum) Form: MLA
2. “Great” Speech Analysis: analysis of “great” speech that identifies strategies used (evidence of audience analysis, methods used to communicate information, effectiveness of organizational pattern, use of visuals including powerpoint, opening and closing strategies etc.) and evaluation of delivery including body language and vocal performance.  
Length: Minimum 5 pages (1250 words) Form: MLA
3. Peer Speech Analysis: analysis of assigned peer’s persuasive speech that identifies strategies used to “influence the attitudes, beliefs, values and acts” (O’Hair et al 188) of audience (choice of persuasive strategy in relation to audience type, strategies used to engage audience, effectiveness of reasoning including analysis of claims, evidence, logic etc., methods used to communicate information, effectiveness of organizational pattern, use of visuals including power point, opening and closing strategies etc.) and evaluation of delivery including body language and vocal performance.  
Length: Minimum 4 pages (1000 words) Form: MLA

**PLEASE NOTE: ALL WORK MUST BE HANDED IN ON THE DAY DUE. I NO LONGER ACCEPT LATE WORK.**

### **COURSE POLICY**

#### **ATTENDANCE**

Attendance is a requirement. Absences will have a negative impact on your grade. If you are absent during the last few days of class during the persuasive speech presentations, I will deduct half a grade for each absence from your final grade. If you do miss class, it is up to you to find out what you have missed and make up the work in whatever way you can.

#### **CLASSROOM DECORUM**

If you are late, leave class early, or allow your cell phone to ring, you are being disruptive. I expect you to come to class on time with all the necessary texts and remain in the classroom for the entire period. Disruptive behavior will have a negative impact on your grade.

#### **PLAGIARISM**

Plagiarism is the intentional use of someone else’s words or ideas. It is a serious violation of academic standards that is subject to one or more of the following penalties: a failing grade for the paper; a failing grade for the course; and/or a report to the administrative authorities for appropriate action (i.e. a notation on the student’s permanent record, suspension, or expulsion). In addition, please read the TRCC Policy on Academic Honesty in the Student Handbook or on-line.

### **STUDENTS WITH DISABILITIES**

If you have a disability that may affect your progress in this course, please meet with a Disability Service Provider (DSP) as soon as possible. Please note that accommodations will not be provided until you provide written authorization from a DSP.

<b>College Disabilities Service Providers</b>	
<p>Matt Liscum, Counselor (860) 215-9265 Room A113</p>	<ul style="list-style-type: none"> <li>• Learning Disabilities</li> <li>• ADD/ADHD</li> <li>• Autism Spectrum</li> <li>• Mental Health Disabilities</li> </ul>
<p>Elizabeth Willcox, Advisor (860) 215-9289 Room A113</p>	<ul style="list-style-type: none"> <li>• Medical Disabilities</li> <li>• Mobility Disabilities</li> <li>• Sensory Disability</li> </ul>

**TITLE IX**

**BOARD OF REGENTS FOR HIGHER EDUCATION AND CONNECTICUT STATE COLLEGES AND UNIVERSITIES POLICY REGARDING SEXUAL MISCONDUCT REPORTING, SUPPORT SERVICES AND PROCESSES POLICY**

**Statement of Policy for Public Act No. 14-11: An Act Concerning Sexual Assault, Stalking and Intimate Partner Violence on Campus:**

“The Board of Regents for Higher Education (BOR) in conjunction with the Connecticut State Colleges and Universities (CSCU) is committed to insuring that each member of every BOR governed college and university community has the opportunity to participate fully in the process of education free from acts of sexual misconduct, intimate partner violence and stalking. It is the intent of the BOR and each of its colleges or universities to provide safety, privacy and support to victims of sexual misconduct and intimate partner violence.”

**UNITED STATES DEPARTMENT OF EDUCATION AND OFFICE OF CIVIL RIGHTS TITLE IX STATEMENT OF POLICY:**

“Title IX of the Education Amendments of 1972 (Title IX) prohibits discrimination based on sex in education programs and activities in federally funded schools at all levels. If any part of a school district or college receives any Federal funds for any purpose, all of the operations of the district or college are covered by Title IX. Title IX protects students, employees, applicants for admission and employment, and other persons from all forms of sex discrimination, including discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity. All students (as well as other persons) at recipient institutions are protected by Title IX – regardless of their sex, sexual orientation, gender identity, part-or full-time status, disability, race, or national origin-in all aspects of a recipient’s educational programs and activities.”

If any student experiences sexual misconduct or harassment, and/or racial or ethnic discrimination on Three Rivers Community College Campus, or fears for their safety from a

threat while on campus, please contact Edward A. Derr, the Diversity Officer and Title IX Coordinator:

Edward A. Derr

Title IX Coordinator and Diversity Officer

Admissions Welcome Center \* Office A116

574 New London Turnpike, Norwich CT 06360

860.215.9255 \* [EDerr@trcc.commnet.edu](mailto:EDerr@trcc.commnet.edu)

### **WITHDRAWAL FROM CLASS**

Up to 5/8/2017 a student may officially withdraw at the Registrar's Office.

### **MESSAGES AND CONFERENCES**

If you need to reach me, please email me at [stopping@trcc.commnet.edu](mailto:stopping@trcc.commnet.edu) I am also available after class and look forward to meeting with you to discuss your work.

### **COMMUNICATIONS**

I encourage you to communicate with me via email; however, please be mindful that any email communication with me should be regarded as a formal communication, and thus, emails that do not follow standard written English conventions will be neither read nor replied to. In addition, although I usually respond to emails within 24-36 hours, if you send an email between late Friday and Sunday evening, I will respond beginning the following Monday.

### **EMAIL SUBMISSIONS**

I do not accept email submissions unless specified; hard copies only!

### **Sign up for MyCommNet Alert!**

myCommNet Alert is a system that sends text messages and emails to anyone signed up in the event of a campus emergency. Additionally, TRCC sends messages when the college is delayed or closed due to weather.

All students are encouraged to sign up for myCommNet Alert. A tutorial is available on the Educational Technology and Distance Learning Students page of the web site:

[http://www.trcc.commnet.edu/div\\_it/educationaltechnology/Tutorials/myCommNetAlert/MIR3.html](http://www.trcc.commnet.edu/div_it/educationaltechnology/Tutorials/myCommNetAlert/MIR3.html)

### **TENTATIVE SCHEDULE**

#### **WEEK ONE**

M 1/23 Introduction

#### **WEEK TWO**

M 1/30 Reading Due: Chapters 1-4

#### **Speech #1 for Grade**

Discuss How-to Speech

**\*R 2/2 Writing Due: Three How-to Speech topics due by 8:00am by email to [stopping@trcc.commnet.edu](mailto:stopping@trcc.commnet.edu).**

#### **WEEK THREE**

M 2/6 Reading Due: Chapters 9, 8, and 14

#### **How-to Speech for Practice/Grade**

#### **WEEK FOUR**

M 2/13 **How-to Speech for Grade**

Discuss Forensic Speech/Informational Literacy speech

#### **WEEK FIVE**

M 2/20 **NO CLASS PRESIDENTS' DAY**

**\*T 2/21 Writing Due: 3 possible Forensic Speech/Informational Literacy topics by email to [stopping@trcc.commnet.edu](mailto:stopping@trcc.commnet.edu) by 9:00am.**

**WEEK SIX**

M 2/27 Reading Due: Chapters 10 and 11

Informational Literacy Workshop

Reading Due: Chapters 12 and 13

Discuss Annotated Bibliography; "Great" Speech Assignment

**WEEK SEVEN**

M 3/6 **Informational Literacy speech for Grade**

**WEEK EIGHT**

**March 13-19 NO CLASSES SPRING BREAK**

**WEEK NINE**

M 3/20 **Writing Due:** 5 entry Annotated Bibliography for Forensic Speech

Reading Due: Chapter 14

Workshop Forensic Speech

**WEEK TEN**

M 3/27 **Forensic Speech for grade**

Reading Due: Chapters 15 and 16

Discuss persuasive speech structures and argumentation

**WEEK ELEVEN**

M 4/3 **Forensic Speech for grade if necessary**

Reading Due: Chapters 15 and 16

Discuss persuasive speech structures and argumentation

**WEEK TWELVE**

M 4/10 **Writing Due: In-class survey assignment**

Reading Due: Appendices A and B (A1-B10)

**WEEK THIRTEEN**

M 4/17 **Writing Due: "Great Speech" Assignment**

Reading Due: Appendices A and B (A1-B10)

**WEEK FOURTEEN**

M 4/24 In-class exercise for Persuasive Speeches

**Writing Due:** Self Analysis Essay

Workshop

**WEEK FIFTEEN**

M 5/1 **Persuasive Speeches for Grade\*\***

**WEEK SIXTEEN**

M 5/8 **Persuasive Speeches for Grade\*\***

**WEEK SIXTEEN**

M 5/15 **Persuasive Speeches for Grade/Makeup speeches\*\***

**Writing Due:** Peer Analysis **by 5/18 by 12:00pm noon** by email to [stopping@trcc.comnet.edu](mailto:stopping@trcc.comnet.edu)

\*\*I will deduct one half of a full letter grade from your final grade for any absences on these days.