

Three Rivers Community College  
ESOL 060: Writing with Oral Practice and Grammar 1  
CRN# 30559  
Fall 2017  
SYLLABUS

**Instructor:** Anna Griffiths

**Course:** ESOL 060 Writing with Oral Practice and Grammar 1

**Meeting Times:** Monday & Wednesday 6:00 pm-8:05 pm

**Classroom:** B116

**Contact Information:** (772)321-3579; agriffiths@threerivers.edu

**Required Textbooks:**

Heyer, Sandra. *Even More True Stories*. 3<sup>rd</sup> edition. Pearson Education, Inc. 2007

New York: Pearson, 2010. Azar, Betty. *Basic English Grammar* (Textbook) & (Workbook). 4th ed. New York: Pearson, 2006

**060 Course Description:**

This course prepares non-native English speakers for the progression to ESOL 061. Students will develop oral and written communication skills. Multidisciplinary reading and writing assignments will facilitate comprehension and vocabulary building. Students will demonstrate writing, oral and auditory skills through practical application. This course does not satisfy an English requirement or elective in any degree program, nor do its credits count towards graduation.

## **060 Course Outcomes:**

Upon successful completion of this course, students will be able to:

- **Writing/Grammar**

Apply increased vocabulary and multidisciplinary knowledge in a variety of written exercises.

- **Reading/Vocabulary**

Demonstrate increased vocabulary and reading comprehension within multidisciplinary contexts.

- **Oral/ Auditory**

Demonstrate appropriate responses to a variety of oral cues.

- **Cultural Awareness**

Describe expectations from the college learning environment.

## **Class Expectations:**

- Students will attend all classes from beginning to end.
- If students must be absent, it is their responsibility to find out what they missed before the next class.
- Students will speak English in class during oral exercises.
- We will work together and support all classmates.
- Students will participate in all classroom activities
- Students will put away cell phones and other electronic equipment unless otherwise directed by the instructor.

## **Weather Cancellations:**

Call 860-215-9000, press 1 for College Closing Announcement. Or go online to: [www.trcc.commnet.edu](http://www.trcc.commnet.edu) or [www.threerivers.edu](http://www.threerivers.edu) (Announcement posted on main page).

**Grading:**

You must earn a "C" (75%) or more to continue to ESOL 061.

Grading will be determined as follows:

- Writing and Grammar
  - Process Paragraph and Sentence Structure Test 1 (10%)
  - Descriptive paragraph and Sentence Structure Test 2 (10%)
  - Grammar Test 1 (15%)
  - Grammar Test 2 (15%)
- Reading and Vocabulary
  - Reading Test 1 (10%)
  - Reading Test 2 (10%)
- Oral and Auditory Communication
  - Oral Interview (10%)
  - Partner project (10%)
- Final exam (10%) (Including Narrative paragraph)

**College Withdrawal Policy:**

A student who finds it necessary to discontinue a course once class has met must provide notice to the Registrar. Simply, fill out the withdrawal form and give it to the Registrar's office. Withdrawal forms are available at the Registrar's office and at the office at the sub-base. Non-punitive "W" grades are assigned to withdrawal requests. An Instructor's signature is required after the deadline has passed. No withdrawals are permitted after the last class preceding the final exam. Students who do not obtain an official withdrawal, but simply stop attending class receive an "F" grade for the course.

**UF (unearned F) Grade:**

This notation is awarded to students who were enrolled in a course, did not officially withdraw, but who failed to participate in course activities through the end of the term. It is used when, in the judgment of the instructor, completed assignments and/or course activities were insufficient to make normal evaluation of academic performance possible. Students who receive this notation will have reported on their behalf a "last date of participation" by the assigning faculty member. When saved on the grade roster, this notation will immediately convert to a regular grade of F on the student's transcript. It will be punitive and count in the GPA. The UF notation is used for internal reporting and will not appear on the student's transcript.

**Digication:**

All students are required to maintain a learning portfolio in Digication that uses the (Three Rivers) College Template.

**Plagiarism:**

Plagiarism is the unacknowledged use of another person's words or ideas in your writing. If you use any ideas, thoughts, writing, quotes, or even paraphrase some other writer's thinking, you must acknowledge that person. Whether conscious or unconscious, plagiarism is a serious academic offence. Consequences for plagiarism can range from failing the assignment to failing the course.

**Disabilities:**

If you have a disability that may affect your progress in this course, please meet with a Disability Service Provider (DSP) as soon as possible. Please note that accommodations cannot be provided until you provide written authorization from a DSP.

<b>College Disabilities Service Provider</b>	
Matt Liscum, Counselor (860) 215-9265 Room A113	<ul style="list-style-type: none"><li>• Learning Disabilities</li><li>• ADD/ADHD</li><li>• Autism Spectrum</li><li>• Mental Health Disabilities</li></ul>
Elizabeth Willcox, Advisor (860) 215-9289 Room A113	<ul style="list-style-type: none"><li>• Medical Disabilities</li><li>• Mobility Disabilities</li><li>• Sensory Disability</li></ul>

**BOARD OF REGENTS FOR HIGHTER EDUCATION AND CONNECTICUT STATE  
COLLEGES AND UNIVERSITIES POLICY REGARDING SEXUAL MISCONDUCT  
REPORTING, SUPPORT SERVICES AND PROCESSES POLICY**

**Statement of Policy for Public Act No. 14-11: An Act Concerning Sexual Assault, Stalking  
and Intimate Partner Violence on Campus:**

“The Board of Regents for Higher Education (BOR) in conjunction with the Connecticut State Colleges and Universities (CSCU) is committed to insuring that each member of every BOR governed college and university community has the opportunity to participate fully in the process of education free from acts of sexual misconduct, intimate partner violence and stalking. It is the intent of the BOR and each of its colleges or universities to provide safety, privacy and support to victims of sexual misconduct and intimate partner violence.”

**UNITED STATES DEPARTMENT OF EDUCATION AND OFFICE OF CIVIL RIGHTS TITLE IX  
STATEMENT OF POLICY:**

“Title IX of the Education Amendments of 1972 (Title IX) prohibits discrimination based on sex in education programs and activities in federally funded schools at all levels. If any part of a school district or college receives any Federal funds for any purpose, all of the operations of the district or college are covered by Title IX.

Title IX protects students, employees, applicants for admission and employment, and other persons from all forms of sex discrimination, including discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity. All students (as well as other persons) at recipient institutions are protected by Title IX – regardless of their sex, sexual orientation, gender identity, part-or full-time status, disability, race, or national origin-in all aspects of a recipient’s educational programs and activities.”

If any student experiences sexual misconduct or harassment, and/or racial or ethnic discrimination on Three Rivers Community College Campus, or fears for their safety from a threat while on campus, please contact Edward A. Derr, the Diversity Officer and Title IX Coordinator:

Edward A. Derr

Title IX Coordinator and Diversity Officer

Admissions Welcome Center \* Office A116

574 New London Turnpike, Norwich CT 06360

860.215.9255 \* [EDerr@trcc.commnet.edu](mailto:EDerr@trcc.commnet.edu)