



## College Congress Meeting Minutes

**Date:** December 13, 2017, 12:20 – 1:20 p.m.

**Present:** Will O’Hare (President), Steve Neufeld, Sue Turner, Janet Hagen, Beth Godwin, Rick Bennett, Mark Vesligaj, Benjamin Coombs, Sandy Dean, Pauline Goyette, Mildred Hodge, Pam Williams, Matt Burbine, Todd Barry, Matt Liscum, Teri Ashton, Nicola Ricker, Krista Prendergast (guest), Meg Wichser (guest)

**Absent:** Andrew Cullen, Barbara Watson-Barboza, Steve Paternoster, Phil Mayer

Topic	Discussion	Action
<b>1. Call to Order and Approval of Minutes</b>	The meeting was called to order at 12:20. The minutes were approved unanimously.	
<b>2. Executive Board Reports</b>	Will O’Hare said that Cabinet had no additional information about the proposed CC consolidation. Architects had identified a space next to the Food Pantry that will be used for a gender neutral bathroom. The Food Pantry and Lactation Room will have to move by March 2018.	
<b>3. Committee Reports</b>	Will O’Hare said that the Curriculum Committee has put on a deadline for programs to meet Non-TAP Gen Ed requirements. The Curriculum Committee is also bringing back the International Study/Travel course for credit.	
<b>4. Old Business</b>	<u>Hallway Civility</u> : Elizabeth Godwin presented a report with results from a recent Monkey Survey of faculty and students regarding hallway noise. The report suggested possible signage to address noise problems in key areas and also recommended having a policy in the Faculty Handbook for how faculty should deal with issues that arise, including contacting security if necessary. Some questioned whether signs saying “Quiet” were appropriate. If instructors sometimes kept doors	<ul style="list-style-type: none"> <li>Nicola Ricker will send out an email asking for input on proposed Governance Document changes</li> </ul>



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	<p>open because classrooms were too hot, this should be addressed as a Facilities issue. Rick Bennett suggested letting the Facility Planners address this issue, rather than bringing in security. Liz Godwin suggested that security’s presence helps de-escalate situations. Will O’Hare asked Benjamin Coombs to get input from Student Government regarding appropriate solutions. Liz Godwin suggested it was students on the task force who had proposed “Quiet” signs, and that there are faculty encountering students who reject requests to modify their behavior. She felt that procedural language in the Faculty Handbook was needed. Rick Bennett suggested that this was now a larger issue about confronting students over misbehavior. Pauline Goyette suggested inviting Mark Valero of Security to discuss this further.</p> <p><u>Changes to Governance Document:</u> Nicola Ricker said she will send out an email asking for comment on the proposed language changes to the TRCC Governance Document concerning departmental representation on the College Congress and Curriculum Committee.</p>	
<b>5. New Business</b>	<p><u>FYE:</u> Meg Wechsler and Krista Prendergast from the Student Support and Advising Committee explained that the Dean had asked the committee to develop recommendations for new FYE courses that would be content based but meet current IDS105 outcomes. The committee has tentatively developed recommendations for FYE courses in 5 cluster areas, with the placement of Math undecided for now. Will O’Hare explained that technically the issue should have come back to the College Congress, rather than the Dean directly asking the Committee to develop recommendations. He said that the proposal will need to go back to the Curriculum, and Faculty Senate for input, but that Cabinet had rejected the request to make FYE optional and wants to keep FYE as a requirement. He will ask the Curriculum</p>	<ul style="list-style-type: none"> <li>• Will O’Hare will ask the Curriculum Committee and the Faculty Senate to review the FYE proposal</li> </ul>



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	Committee and Faculty Senate to invite people from the Committee when they discuss the proposal.	
<b>6. Announcements</b>	Teri Ashton announced that signs for the car charging stations had been installed.	

**MEETING ADJOURNED AT 1:15 p.m.**