

PRESIDENT'S CABINET MEETING MINUTES

WEDNESDAY, AUGUST 21ST

Present: Dean Edwards, Dean Goetchius, Louise Summa, Betty Baillargeon, Dean Branchini, Dean Lopez, Associate Dean Valentin, Rashita Parker- Chair of Governance
Absent: President Jones
Recorder: Meghan La Casse

1. Enrollment Management – Dean Edwards

- As of the morning of August 21st, enrollment was 4,131. The enrollment goal is set at 5,000 and Student Services continues to be extremely busy and working hard to enroll students.
- The College has received the CAPS grant funding of \$427,000. This is down from last year's funding of \$700,000. The money is currently being disbursed to those in greatest need.

2. Professional Day – Associate Dean Valentin

- Professional Day is on track for Tuesday, August 27th. The committee is focusing on College Communications and Positively Managing Change.

Around the Table

Dean Lopez – A new security contract will begin on August 31st with Allied Barton as the new vendor. Allied Barton has extensive experience providing security to higher education institutions. The change will mean new uniforms but the current security guards will stay in place. Also, the new ID card system is beginning for the school year. Students and staff will be receiving new IDs throughout the fall.

Dean Branchini – Boot camp is wrapping up this week and assessment of the program will be provided in the coming weeks. DigiCation implementation has begun with training on campus. Webinars and additional training will become available soon. DigiCation software is a platform for e-portfolios and assessments for staff and students.

Louise Summa, Director of HR – Human Resources is organizing a training session for Workplace Violence Prevention for this fall.

Dean Edwards – The graduate student survey will be going out to students within the next week. Also, due to restrictions regarding Veterans Work Study funding, veterans under that program will not be able to work in roles that are not tied to the certifying process. This will impact the staffing of the Oasis Center. Student Services is working on how to best address this issue.

Meeting adjourned: 10:40 am