



President’s Cabinet Meeting Minutes

Date: Tuesday, July 7, 2015

Present: President Jukoski, Betty Baillargeon, Ann Branchini, June Decker, Steve Finton, Steve Goetchius, Meghan La Casse, Christine Languth, Mike Lopez, Laura Qin, & Louise Summa

Absent with cause:

Topic	Discussion	Action
1. Operating Expense Overview	Mike provided an overview of the updated Banner module and how each dean can execute different reports to monitor discretionary spending.	NA
2. Work Study/Student Labor	Mike provided a breakdown of the dollars spent on work study and student labor over the course of the past year. The College has closely tracked this expense to stay within budget. Mike has asked that deans review their budgeted amounts for FY15/16 to ensure that we are budgeting the correct amount.	NA
3. All other business	NONE	NA

MEETING ADJOURNED AT 11:30 am