



President’s Cabinet Meeting Minutes

Date: Thursday, June 4, 2015

Present: President Jukoski, Betty Baillargeon, Ann Branchini, June Decker, Steve Finton, Steve Goetchius, Meghan La Casse, Christine Languth, Mike Lopez, Laura Qin, & Louise Summa

Absent with cause:

Topic	Discussion	Action
1. Institutional Research Update	Laura provided a draft of the Institutional Research Report. The data is still under review in draft form. Laura stressed the importance that the data being collected and assessed be consistently available. President Jukoski would like to look at Key Performance Indicators and tie them to institutional goals.	Cabinet to provide feedback to Laura.
2. Student Services Update	Steve F. provided the student services update. As of May 28, the College’s headcount is down -7.5% from this time last year and FTE is down – 6.6%. All of student services is looking at new outreach opportunities and how to combat the enrollment decline.	NA
3. Commencement	Meghan provided an update from the Commencement Committee. Overall, the committee was very happy with the first on-campus commencement in recent years. There are some areas that need work and evaluation.	NA
4. All other business	<ul style="list-style-type: none"> • Evaluations for classified employees are due September 30. 	

MEETING ADJOURNED AT 11:05 am