

# PRESIDENT'S CABINET MEETING MINUTES

## WEDNESDAY, JUNE 11<sup>TH</sup>

Present: President Jones, Dean Goetchius, Louise Summa, Associate Dean Valentin, Dean Branchini, Dean Edwards, Dean Lopez & Rashita Parker- Chair of Governance  
Absent: Betty Baillargeon  
Recorder: Meghan La Casse

### 1. F-Wing Renaming – Rashita Parker

- Student Government submitted a proposal through Governance to rename the F-Wing “The Student Union”. They would like to install signs with that designation.
- Cabinet agreed to proceed forward with researching the process of naming areas on campus.

### 2. Emergency Alert System – Dean Goetchius

- TRCC will be transitioning to a new emergency alert system, Everbridge Emergency Notification System. This product is being implemented system-wide. It is a more robust system that allows for customization at the school level.
- More information from IT will be forthcoming.

### 3. Phone System Accounting – Dean Goetchius

- The rolling over of phone calls from the old phone system will be ending within the next few weeks.
- The new phone system allows for accounting of phone usage at the division level.

### Around the Table

**Dean Goetchius** – The BOR has recently disbanded the IT special subcommittee due to the naming of a new BOR CIO, Joe Tolisano. The IT Steering committee will continue to meet and focus on strategic IT planning initiatives. Among these would be a federated student ID for all ConnSCU students.

**Dean Branchini** – Dean Branchini has been named the Transform 2020 liaison for TRCC. The initial meeting of campus liaisons was last week. At this point in the process, the surveys are being evaluated so the Boston Consulting Group and the BOR can fine-tune the plan. In the coming months, the BOR has asked that college Presidents host town halls and open forums to share Transform 2020 news and solicit ideas from employees and stakeholders.

Academic Division is also working on streamlining the Digitization artifact collection process. Also, Dean Branchini and Erin Sullivan have been working on the CCP program in conjunction with new NEASC suggestion to align with NACEP (National Alliance of Concurrent Enrollment Partnerships). They are asking program chairs to evaluate current entry-level course offerings that might be appropriate for high school students.

**Christine Languth, Interim Dean** – TRC Foundation had a board meeting on Wednesday, January 29<sup>th</sup>. Also, the Foundation is spreading the word to students regarding available scholarships. Finally, the Annual Appeal is still ongoing; please contact Betty or Robie for more details. Also, the Booker T. DeVaughn Distinguished Lecture Series is presenting: Innocent but Proven Guilty featuring Dennis Maher on Thursday, February 27<sup>th</sup>. There will be two sessions 11am – 1pm and 6:30pm – 8:30pm in the Multipurpose Room. The event is free and open to the public.

**Dean Edwards** – Enrollment numbers for this semester are down, but student services have been working diligently to increase numbers. Also, there is a survey going out to students who did not return this semester or who did not complete the application process to try and understand the causes of these issues.

**Louise Summa** – There are various postings on the TRCC website and more will be posted in the coming weeks.

**Dean Branchini** – TRCC will be reviewing the data collected thus far in regards to PA 12-40 next week. Also, a concept paper has been submitted to the System's office for an Associate's Degree program in Graphic Arts and Design.

**Dean Lopez** – Key distribution is ongoing to faculty. Also, the 2<sup>nd</sup> quarter report is wrapping up. Finally, facilities is working through the issues with the boiler system.

**Meeting adjourned: 12:10 pm**