



President's Cabinet Meeting Minutes

Date: Tuesday, May 5, 2015
Present: President Jukoski, Betty Baillargeon, Ann Branchini, June Decker, Steve Finton, Steve Goetchius, Meghan La Casse, Mike Lopez, Laura Qin, & Louise Summa
Absent with cause: Christine Languth

Topic	Discussion	Action
1. Approval of Minutes	Approved	NA
2. Student Services Update	Steve F. provided the student services update. Currently, enrollment is still up slightly from this time last year. The Welcome Center is working on a cross-training program across Student Services and Workforce to better serve credit and non-credit students. The TRCC Baseball Team ended the year with a 6-2 record!	NA
3. Veterans Program Approval	The Office of Higher Education in Hartford recently sent TRCC an information packet regarding courses for medical coding. President Jukoski stressed the importance of the Academic Division being the clearinghouse for all programmatic updates or changes.	Ann will follow up regarding the program.
4. Commencement – Pequot Traditional Dress	A student has requested to wear her traditional Pequot dress in lieu of the academic gown. Cabinet agreed that the student would be allowed to wear the dress under the academic gown, not in lieu of.	NA
5. Inauguration	All faculty and staff are invited to robe and process for the inauguration on Friday, May 8. The lunch will begin at noon in the cafeteria and the ceremony starts promptly at 2pm.	NA
6. All other business	<ul style="list-style-type: none"> • There is a public hearing on the SEAT bus that Meg Wichser will be attending on behalf of the College. • The SMART classroom project is underway for room D107. • Program assessment is ongoing in the Academic Division in conjunction with the Institutional Research office. • On May 14, the TRC Foundation will be distributing over \$300,000. 	

MEETING ADJOURNED AT 10:45 am