



President’s Cabinet Meeting Minutes

Date: Tuesday, April 28, 2015

Present: President Jukoski, Betty Baillargeon, June Decker, Steve Finton, Steve Goetchius, Christine Languth, Meghan La Casse, Mike Lopez, Laura Qin, & Louise Summa

Absent with cause: Ann Branchini

Topic	Discussion	Action
1. Saturday Closings	President Jukoski has proposed that the College be closed for both business and classes on Saturdays beginning this fall. Mike estimated that the College would save \$1,200 per Saturday in personnel costs alone. There will be additional savings in utilities. Academic Division has already planned to NOT offer classes on Saturdays. Workforce and Community Education will be moving their Mandarin class to a weekday.	NA
2. Student Services Update	Steve F. and Christine provided the student services update. Currently, enrollment is up 4.8% from this time last year. There is a social media marketing campaign focus on “Go the Distance” which encourages students to complete coursework and graduate. Three Rivers is participating in this marketing effort. Admissions is working on developing information about Three Rivers geared directly to parents.	NA
3. President’s Advisory Council	President Jukoski is convening the first meeting of the newly formed President’s Advisory Council. The group is considerably larger than the past Regional Advisory Council. The PAC pulls from area business leaders, politicians and educators to help inform the College. President Jukoski has asked Steve F. and Marge to present to the group on students services/admissions and the CAMI grant respectively.	The PAC meeting will be on Thursday, April 30.
4. All other business	<ul style="list-style-type: none"> • President Jukoski would like to hold an All-College Meeting to wrap up the semester. Meghan will be organizing a date. • Mike is arranging the final meetings with the space planner in the beginning of May. The final proposal will be presented in June. • Louise notified Cabinet that state retirements plan will now be managed by Prudential. Prudential will be replacing Voya. 	



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	<ul style="list-style-type: none">• The TRC Foundation will be hosting their annual breakfast on Friday, May 15. The event will honor Dominion/Millstone.• Governance Update – June reported that various Community Colleges and State Universities are organizing votes on leadership within the system and support of Transform 2020. More information will be forthcoming.	

MEETING ADJOURNED AT 11:40 am