



President’s Cabinet Meeting Minutes

Date: Tuesday, February 3, 2015
Present: President Jukoski, Betty Baillargeon, Ann Branchini, June Decker, Steve Finton, Steve Goetchius, Christine Languth, Meghan La Casse, Mike Lopez, Laura Qin, Louise Summa & Marge Valentin
Absent with cause:

| Topic | Discussion | Action |
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| 1. Winter Ball | President Jukoski encouraged all of Cabinet to attend the first annual Student Winter Ball on Saturday, February 28. | NA |
| 2. Gender Center | Christine presented a proposal from staff and faculty concerning the creation of a Gender Center on campus. The Gender Center would be a space that provides education materials and support services. It would be staffed on a volunteer basis by participating clubs. The space would be in the student programs office. Please see attachment “TRCC Gender Identity Center Proposal”. June expressed concerns over what other groups on campus might want a center i.e. diversity. | Christine will clarify details with the group that created the proposal. |
| 3. AAUW | Cabinet voted to approve a TRCC membership for the American Association of University Women for \$175 per year. The membership provides for scholarship opportunities for our students and 2 students attended a leadership meeting last summer. | TRCC will pay for the membership. |
| 4. NEBHE Dinner | NEBHE (New England Board of Higher Education) will be honoring President Emeritus Booker DeVaughn at their March event. President Jukoski proposed that TRCC sponsor a table and ad to honor our former President. The cost will be paid from the TRC Foundation President’s discretionary fund. | NA |
| 5. CSCU President’s Retreat | Steve G. attended the CSCU President’s Retreat on January 29. He will be presenting more information on this topic next week. | Steve G. will follow up with Cabinet on 2-10-15. |
| 6. Spring Enrollment | Steve F. presented on Spring Enrollment. The weather has created serious roadblocks for registration for our students. It was decided in Cabinet that the add/drop date would be extended to better accommodate student needs. There will be a marketing push over the course of the next week and a half to increase enrollment. Ann will be | NA |



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| | reaching out directly to faculty on how they can approve of adding any new students to their courses. | |
| 7. Commencement | Steve F. has contacted NFA in regards to their high school band playing music at Commencement. | Steve F. will follow up with Cabinet |
| 8. Inauguration Committee | President Jukoski has asked Cabinet members for their thoughts on a committee to plan her inauguration. | NA |
| 9. Professional Day | President Jukoski has asked each direct report to give a brief update on their division at Professional Development Day. | NA |

MEETING ADJOURNED AT 12:00pm