



President’s Cabinet Meeting Minutes

Date: Tuesday, December 9, 2014
Present: President Jukoski, Betty Baillargeon, Ann Branchini, June Decker, Steve Finton, Steve Goetchius, Christine Languth, Meghan La Casse, Mike Lopez, Laura Qin, Louise Summa & Marge Valentin – Jen DeFrance & Meg Wichser
Absent with cause:

Topic	Discussion	Action
1. Approval of Cabinet Minutes from 12-2-14	Approved	Meghan will disseminate to the College Community.
2. Advising Models Committee Update	Jen DeFrance and Meg Wichser joined Cabinet to share information from the Advising Committee. The committee has been researching best practices and is working on creating a proposal in regards to an updated advising model on campus. Please see attachment for more details.	NA
3. Student Services Update	Steve and Christine provided updates regarding applications and registrations for Spring 2015. We are currently on par with last year’s numbers to date. TRCC hosted a Go Back to Get Ahead event on December 4 that was the most successful single College/University event forGBTGA in the ConnSCU system. Please see attachments for more details.	NA
4. Governance Update	<p>June provided a Fall update from Governance. The taskforces have been hard at work in various areas:</p> <ul style="list-style-type: none"> • Governance Document Revision – there was approximately 20% participation from the College in the listening sessions. The taskforce will be sharing more details in the Spring semester. • Scheduling - the taskforce has sent out a survey to faculty to gather data regarding the academic schedule • Sustainability – the taskforce is looking to host community events – Shred-it for personal documents and medicine recycling 	NA



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5. Community College Survey of Student Engagement CCSSE	Laura shared that the Institutional Research Council is interested in a CCSSE survey for Spring 2015. The Board of Regents will be covering the cost. Cabinet agreed to move forward in participating.	NA
6. Professional Development Day 2015	Cabinet discussed various proposed topics for professional development day 2015. Mary Ellen asked that Deans reach out to their respective areas to solicit any additional ideas.	Cabinet will follow-up on this topic on 12-16-14
7. Late Registration	This topic was deferred until 12-16-14.	NA
8. All other business	None	NA

MEETING ADJOURNED AT 11:25 am