



President’s Cabinet Meeting Minutes

Date: Monday, November 16, 2015		
Present: President Jukoski, Betty Baillargeon, Steve Finton, Steve Goetchius, April Hodson, and Laura Qin		
Absent with Cause: Ann Branchini, Phil Mayer, Louise Summa		
Topic	Discussion	Action
1. Approval of Minutes: - November 10, 2015		Deferred
2. Dashboard - Tableau	Laura Qin introduced a new dashboard tool named Tableau, including a PPT presentation highlighting specific dashboard tools that would enhance our data collection for analysis, reporting and decision-making purposes. (Presentation attached). Laura will work with a representative at Tableau to schedule an online demonstration via WebEx for Cabinet to view at an upcoming meeting.	
3. Foundation	Betty Baillargeon announced that the Annual Appeal begins today at TRCC and will run for two weeks. The goal is to achieve 100% contact with TRCC colleagues to improve participation.	
4. Governance Council	Steve Goetchius reported that the Governance Council is progressing towards finalizing a revised charter. The current revised document, with minor edits, looks good and we should be ready to move to a vote soon. Steve Goetchius will monitor voting and will maintain voting confidentiality. The revisions are expected to be completed by Thursday, November 19 th so that voting can begin thereafter. Voting will close on Tuesday, November 24 th at 5:00pm.	
5. Cabinet Meetings	Due to the upcoming holiday and staff schedules, President Jukoski recommended that we cancel Cabinet on November 24 th and on December 1 st . Our next meeting will be on Tuesday, December 8 th , 2015.	
6. All Other Business	There was no new business.	

MEETING ADJOURNED AT 10:30