



## President's Cabinet Meeting Minutes

**Date:** Tuesday, November 3rd, 2015  
**Present:** President Jukoski, Betty Baillargeon, Ann Branchini, Vicki Baker, Steve Finton, Steve Goetchius, April Hodson, Christine Languth, and Louise Summa,  
**Absent with Cause:** Laura Qin

Topic	Discussion	Action
1. Approval of Minutes: October 20 <sup>th</sup> , 2015 October 27 <sup>th</sup> , 2015		Deferred
2. Feedback – President Ojakian's Visit to TRCC on October 28, 2015	Overall feedback by all College constituencies was favorable. There was some discussion about Management attending sessions. It was suggested that in the future, Cabinet will discuss attendance and communicate prior to an event or visit whether all sessions are open to the public and that if an employee cannot attend their specific session for whatever reason that they are welcome to attend any constituent session. Additional feedback is that President Ojakian was very genuine and open to discussion.	
3. Strategic Plan	Mary Ellen advised that we need to update our progress to President Ojakian's office by December 19 <sup>th</sup> on our 5 goals. The recent memo was clarified so that all understand that institutions are not asked to identify new goals, but to provide progress on the existing Strategic Plan's 5 goals. Mary Ellen will seek guidance on whether there will be a common template provided.	
4. Super Saturday Registration	A discussion followed regarding how to encourage registration and that delaying until January, 2016 is problematic. It was suggested that registration should occur in November. We should plan to schedule as many registration events as possible and coordinate with upcoming advising events. In addition, Steve Finton will investigate if students can register without payment so that they can take advantage of advising opportunities and not worry about payment until later.	

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5. Student Drop Dates	Some Colleges are impacted by later dates. Early drop dates is an advantage. Steve Finton advised that our Fall schedule worked very well and recommends maintaining this approach in the future.	
6. All other business	<p><b>CT Community College Nursing Program Student Fees Proposal:</b> (see attachment) Options were discussed. Gayle O'Neill will be invited to attend next Cabinet meeting on Tuesday, November 10<sup>th</sup>, to provide guidance.</p> <p><b>Student Services:</b> Steve Finton reminded everyone of today's visit by Commissioner Connolly with a ribbon-cutting ceremony scheduled in the Veterans' Oasis Room at 3:00pm. President Jukoski and Steve will welcome the Commissioner. It was noted that ten percent of our students are Veterans.</p> <p><b>Commencement 2016:</b> President Jukoski would like to begin compiling a list of potential Commencement speakers and will ask the TRCC Community for suggestions. It was noted that Cabinet agrees to include an Alum in all future Commencement ceremonies. The Class of 1966 will be gathered for their 50<sup>th</sup> Reunion at Commencement.</p> <p><b>Governance Council:</b> Vicki Baker provided a summary of the recent meeting of the Governance Council and the issue at hand of whether or not Student Services should have a vote as part of the Curriculum Committee. There is no objection by anyone to have Student Services represented on the Curriculum Committee but there is objection to SS having a vote. To reach agreement before November 30<sup>th</sup>, it was agreed that Vicki Baker would call a Special Meeting of the Governance Council on Monday, November 9<sup>th</sup> and that Steve Goetchius will attend to facilitate the meeting.</p>	

MEETING ADJOURNED AT 10:30 am