



## President’s Cabinet Meeting Minutes

**Date:** Tuesday, November 18, 2014  
**Present:** President Jukoski, Betty Baillargeon, June Decker, Steve Finton, Steve Goetchius, Christine Languth, Meghan La Casse, Mike Lopez, Laura Qin, Louise Summa & Marge Valentin  
**Absent with cause:** Ann Branchini

Topic	Discussion	Action
<b>1. Approval of Cabinet Minutes from 11-11-14</b>	Approved	Meghan will disseminate to the College Community.
<b>2. Persistence Plus Update</b>	Christine provided additional information regarding Persistence Plus, which is a software that sends “nudges” to students regarding registration, study habits etc. MxCC currently uses the software and has experienced a 7% increase in retention since implementation. This 7% increase resulted in additional \$37K additional revenue. The software costs \$15-18K for the first year but the cost does decrease for the second year and on. Please see Persistence Plus attachment.	Christine will arrange for Persistence Plus to give a presentation to Cabinet.
<b>3. Final Work Study Package</b>	Christine provided the final work study paperwork packet. New work study students in Spring 2015 will pilot the new paperwork process. The new process organizes all work study requests through the dean. It also allows students to review a job binder that holds postings for open positions on campus. Please see work study attachment.	NA
<b>4. Final Policy – Service/Support Dog</b>	Christine provided the final policy regarding service/support animals. The policy is in line with the current definition of service animal and support animal from the Americans with Disabilities Act. It does allow for extenuating circumstances and exceptions. Please see Service/Support Animal attachment.	NA
<b>5. Student Services Update</b>	Steve F. provided an update from Student Services. Please see Student Services attachments.	NA
<b>6. TRC Foundation and Alumni Update</b>	The TRCC Alumni will be hosting a book signing event on Friday, November 21 for Mark Comeau’s new book. Also, the TRC Foundation Annual Appeal will be participating in “#Giving Tuesday”, a social media campaign on Tuesday, December 2	NA

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	to raise funds for the Foundation.	
<b>7. Updates from the Institutional Research Council</b>	Laura provided highlights from the recent IR Council Meeting: <ul style="list-style-type: none"> <li>• The community colleges will resume participation in the CCSE survey.</li> <li>• There will be changes in the future regarding how we report on CCP.</li> <li>• There is a focus on reverse transfer within the system where CSU’s target students who are eligible to graduate with an Associate’s Degree from a community college.</li> </ul>	NA
<b>8. All other business</b>	<ul style="list-style-type: none"> <li>• President Jukoski will be attending an interview session for a proposed interim Provost, Dr. James Stellar from the CUNY system.</li> <li>• The state budget is currently undergoing an rescission. More details will be shared as they become available.</li> <li>• The BOR is providing access to training regarding sexual assault awareness through a company called EverFi. More details will be coming in the Spring. Please see EverFi attachment.</li> <li>• Dr. Gray will be slowing down the process of Transform 2020 to allow for more faculty input.</li> <li>• Mike provided a briefing on an incident on campus regarding a student who had an air rifle in the parking lot on November 11. An employee saw a weapon on the student and reported it to security. The Norwich City police were able to track down the student to ascertain the details regarding the situation. The weapon in question was determined to be an air rifle. Christine has met with the student to discuss the severity of their actions.</li> </ul>	NA

MEETING ADJOURNED AT 11:15 am