

APPROVED



President's Cabinet Meeting Minutes

Date: Tuesday, October 25, 2016
Present: President Jukoski, Betty Baillargeon, Kathryn Gaffney, Steve Goetchius, April Hodson, Jerry Ice, Christine Languth for Steve Finton, Will O'Hare, Laura Qin, Louise Summa
Absent with Cause: Steve Finton

Topic	Discussion	Action
1. Approval of Minutes: - Tuesday, October 18, 2016		Unanimously approved.
2. Smoke Free Campus	Dean Goetchius advised that the topic of moving to a total smoke-free campus was raised at a recent Health & Safety Committee meeting. Discussion followed. Will O'Hare will add to the next agenda of the College Congress and provide Cabinet with feedback from that meeting.	
3. Middlesex CC – Forum Featuring Dr. Eduardo Marti	Cabinet agreed to fund 5 faculty and staff members to attend a forum, hosted by the CALAHE Board of Directors, featuring Dr. Eduardo Marti, former Executive Dean at Tunxis and former Acting President of Middlesex CC on Friday, November 18, 2016 from 9:00-2:00. The forum will feature Dr. Marti's new book, America's Broken Promise: Bridging the Community College Achievement Gap. Attending on behalf of TRCC are: Kem Barfield, Edward Derr, Phil Mayer, Jacqueline Phillips and Louise Summa. CALAHE will also bestow their highest honor, the Life Time Achievement Award, to Dr. Wilfredo Nieves and Dr. Elsa Nunes.	
4. All Other Business	Academics: Jerry Ice advised that at the recent Curriculum Committee meeting a new certificate program is being proposed. There was agreement by Committee members to develop a task group to review Standards to begin new certificates and have instituted a hold on all new certificates until there research is completed. Dean Ice will meet with Allan Anderson and Mark Comeau to discuss their certificate programs. Jerry will provide additional information on instituting the ACE Fellow Program at TRCC. This Program allows Fellows to determine if they would like to pursue a career in higher	



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	<p>education. Community Colleges are an excellent source of developing experience, obtaining guidance, and are great training grounds for Fellows.</p> <p>Administration: Steve Goetchius reminded everyone to complete their Security Training as soon as possible. Steve also reminded everyone about the lockdown drill scheduled for tomorrow.</p> <p>College Congress: President Jukoski asked Will O'Hare to add to the next meeting agenda of the College Congress a discussion about Convocation to gather feedback from recent Convocation events and to ask for suggestions on how we can plan a more meaningful and well-attended event at TRCC. Will also advised that the next election will be in two weeks and would like to stream it for greater participation.</p> <p>Marketing: Kathryn Gaffney advised that there will be professional photographer on campus tomorrow and that classes have been designated for photographs. Photos will be included on the new College website.</p> <p>President's Office: President Jukoski confirmed with Cabinet that the College will be closed the day after Thanksgiving Day 2016 and will be posted on the College website and College calendar.</p> <p>Student Services: Christine Languth advised that Title IX training will be rolled out to all students and then to all faculty and staff beginning next week through the end of the year. Christine also reported that Advising Days begin next week with registration opening on next week.</p>	

MEETING ADJOURNED AT 11:00 am
Minutes submitted by A. Hodson