



President’s Cabinet Meeting Minutes

Date: Tuesday, October 27th, 2015
Present: President Jukoski, Betty Baillargeon, Ann Branchini, Vicki Baker, Steve Finton, Steve Goetchius, April Hodson, Christine Languth, Laura Qin, Louise Summa, and Gayle O’Neill

Topic	Discussion	Action
1. Approval of Minutes: September 29th, 2015 and October 13th, 2015		Approved
2. Legislative Issues	President Jukoski reviewed an email from CSCU regarding submission of our legislative package this year. The BOR requested all Colleges to discuss proposals that warrant legislative action this session for submission. After discussion, it was agreed TRCC had no additions to make at this time.	
3. Annual Report of Agency Activities	Each year the Board of Regents submits to the Governor an annual report of agency activities. Examples include outstanding achievements, awards, or notable events occurring at an institution or for which your institution has been recognized during the past year. Ann Branchini submitted a list and Betty Baillargeon will review and submit if applicable.	
4. Strategic Plan	President Jukoski reviewed with Cabinet an email she received from President Ojakian regarding the resumption of the CSCU strategic planning process. Mary Ellen confirmed that TRCC goals align with SO. This topic will be added to the next Cabinet meeting for further discussion and to develop feedback to communicate to President Ojakian. It was suggested that we schedule an All College Meeting to gather college-wide feedback. Vicki Baker will also add this item on the next agenda of the Governance Council.	
5. Budget Memo	A Budget Memo was received from Ben Barnes and President Jukoski would like to invite Gayle O’Neill to attend the next Cabinet meeting for clarification.	
6. OIC: 45th Anniversary Celebration Invitation	Steve Finton will attend on behalf of the College.	



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7. Governance Council Update	Vicki Baker advised that Roxanne Tisch will submit a proposal to address resolution for the low-tech classrooms.	Steve will confirm if TRMC should be included.
8. All other business	<p>Foundation: Betty Baillargeon requested approval from Cabinet to move forward with the upcoming speaker, Ricky Donnel Ross as part of the Booker T. DeVaughn Lecture Series in light of Mr. Ross’ recent legal issues made public in local newspapers. Cabinet supported moving forward with the event on Thursday, October 29th, 2015 at TRCC.</p> <p>Student Services: Steve Finton reported that the Veteran’s Resource Fair was a success and that we had local media coverage. Steve thanked all supporting departments for the pre-work involved.</p>	

MEETING ADJOURNED AT 10:30 am