

Approved



President’s Cabinet Meeting Minutes

Date: Tuesday, September 13, 2016
Present: President Jukoski, Betty Baillargeon, Steve Finton, Kathryn Gaffney, Steve Goetchius, April Hodson, Jerry Ice, Laura Qin, Danielle Spada-
SGA, Louise Summa. Also in attendance: Arnie De La Rosa and Kenn Saad.
Absent w/cause: Will O’Hare

| Topic | Discussion | Action |
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| 1. Approval of Minutes: - Tuesday, August 30, 2016 | | Unanimously approved. |
| 2. Gender Neutral Bathrooms | Steve Goetchius and Arnie De La Rosa summarized previous discussions and learnings. President Jukoski will contact the System Office to ask if there are any policies or guidelines in place to help the CSCU Colleges determine next steps. | |
| 3. Enrollment Update | Steve Finton reported that enrollment numbers were very good and as of this meeting, students were continuing to register. The freeze for data / IR purposes occurred yesterday (September 12, 2016), so as of today, we are even with this time last year. The Calculate Campaign and engaging the Charter Oak Call Center helped move our enrollment numbers to a positive number. | |
| 4. Strategic Plan | President Jukoski reported that the leadership team met with Jon Heller and Charlie Coiro last week to discuss their possible consultation with TRCC to update our Strategic Plan. The NEASC Team and Senior Leadership Team will align work of the NEASC 5 th Year Report Committee and the consultants to produce these reports/plan. President Jukoski will draft an email to send to the TRCC Community to update all on this decision. Louise Summa noted that the training provided by Jon Heller and Charlie Coiro in “best practices” is very welcome and will fit in strategically with the development of the Faculty Leadership Institute. Jon and Charlie will be invited to join TRCC’s next Professional Development Day scheduled on Friday, October 14, 2016. | |
| 5. Website | Kathryn Gaffney reviewed current status of the new website. Along with help from the TRCC Community, we are currently refining pages and content. Kathryn will attend the | |



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| | next meeting of the Student Government Association to provide an update and to gather feedback from students’ perspective. | |
| 6. Affirmative Action Plan | Louise Summa and Kenn Saad reported on status of our AAP. President Jukoski thanked both Louise and Kenn for their work in achieving approval of TRCC’s AAP submission. | |
| 7. Foundation | President thanked Betty Baillargeon and Megan La Casse for their work in planning a very successful and well-attended scholarship memorial reception in memory of Judith Albright (Judith Cook Albright Memorial Scholarship). A large number of Judy’s immediate family attended the reception along with many TRCC faculty, staff, nursing students, retired former President, Grace Sawyer Jones, and other TRCC retirees on Friday, September 9, 2016 at 11:30 in the Art Gallery. | |
| 8. Campus Calendar | April Hodson reported that we are still refining the content provided by Calendar Administrators. April reviewed upcoming events and activities with Cabinet noting conflicts with upcoming All-College Potluck gatherings. Will work with President Jukoski to determine scheduling coverage in her absence. | |
| 9. All Other Business | None | |

MEETING ADJOURNED AT 11:00 am
Minutes submitted by A. Hodson