

Approved



President's Cabinet Meeting Minutes

Date: Tuesday, August 9, 2016
Present: President Jukoski, Betty Baillargeon, Steve Goetchius, April Hodson, Jerry Ice, Laura Qin, Danielle Spada, SGA
Absent w/Cause: Jon Brammer, Steve Finton, Kathryn Gaffney, William O'Hare, Nicola Ricker, Louise Summa

Topic	Discussion	Action
1. Approval of Minutes: <ul style="list-style-type: none">- Tuesday, July 26, 2016- Tuesday, August 2, 2016		Unanimously approved.
2. Institutional Goals		Deferred
3. Convocation 2016	President Jukoski discussed the tentative agenda for Convocation, scheduled on Wednesday, September 7, 2016. Details will be discussed at next week's Cabinet meeting.	
4. TRCC Campus Calendar	April Hodson distributed for Cabinet's review and approval, a list of proposed department Administrators who will be responsible for updating the Campus Calendar. Cabinet approved the list and all will be invited to training on Thursday, August 18, 2016 with Kem Barfield. After training, all Administrators will be tasked with updating the content for their department so that the Campus Calendar can be launched to all TRCC before classes begin.	
5. All Other Business	<u>Academic Office:</u> Jerry Ice provided an update on the status of filling open positions in the Nursing Division. Jerry also summarized a recent Dean's Meeting he attended and specifically mentioned the reciprocity on Distance Education. The USDOE is drafting language which supports reciprocity between and among states as a means for colleges and universities to obtain state authorization for distance and correspondence programs offered to students in other states. A letter has been sent supporting this and signed by the 17 CSCU Academic Deans	



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	<p><u>Administration</u>: Steve Goetchius advised that 1) There will be a meeting next week with the Architect to discuss the Tutoring Center. Steve will update Cabinet at a future meeting, and 2) the movie shoot on campus last weekend went well without any issues.</p> <p><u>Foundation</u>: Betty Baillargeon reported that 1) Planning is on track for the upcoming TRC Foundation Golf Tournament scheduled on Monday, August 15, 2016. They have a very positive number of participants, and sponsorships, including one from Dominion, continue to come in, 2) There will be a reception to announce the Albright Scholarship with the Albright Family in attendance on September 9, 2016. Betty will provide details at the next Cabinet meeting, and 3) The recent audit of the TRC Foundation is complete with excellent outcomes.</p> <p><u>Institutional Research</u>: Laura Qin reported that she is working with the System Office to input data for IPEDS.</p> <p><u>Student Services</u>: Although Steve Finton was unable to attend this meeting, President Jukoski advised that Steve shared that the recent Super Saturday Registration event on Saturday, August 6, 2016 was very successful and well attended by students. There was also good attendance by faculty and staff.</p>	

MEETING ADJOURNED AT 11:00 am
Minutes submitted by A. Hodson