

EMERGENCY ACTION PLAN

26. MEDICAL EMERGENCIES

Medical emergencies should be reported immediately to Campus Security via the Campus Hotline (ext. 55555). Campus Security will make the appropriate notification to 911 and/or available on-campus EMT's and appropriate College staff. In addition, Campus Security will confirm that 911 should be/have been called, dispatch a Security Officer and first aid equipment to the scene, and coordinate the arrival and escort of emergency responders to the scene.

Use any phone throughout the college to notify Campus Security of the nature and location of the emergency via the Emergency Hot Line (ext. 55555). During any emergency, particularly those requiring immediate emergency medical assistance, don't hesitate to call 911 directly for assistance from any internal phone. Avoid the use of cell phones to call 911 as the routing of cell phone calls could delay emergency response to the TRCC campus.

In the event that you contact 911 directly, it's imperative to contact Campus Security (ext. 55555) as soon as possible to facilitate an in-house response and to ensure coordination with emergency service personnel upon their arrival on campus.

Under no circumstances should any representative of the College provide any type of over-the-counter, home remedy or other type of medication to an injured or sick individual unless they have the appropriate training (e.g. EMTs are permitted to assist the patient with inhalers, epi pens, aspirin, nitro, etc.).

General guidelines are provided below in assessing medical emergencies and initiating the appropriate response.

- Life Threatening Emergencies – Don't wait, call 911 immediately either directly or through Campus Security (ext. 55555):
 - Life Threatening Emergencies include:
 - Unconscious victim
 - Victim who appears to be confused
 - Difficulty breathing
 - Choking
 - Seizures
 - Chest pain
 - Serious bleeding
 - Allergic reactions
 - An ambulance must be called for all situations listed above. This includes any ill or injured individual who is unconscious or otherwise displaying an altered level of consciousness who you suspect is under the influence of alcohol and/or drugs.

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- An ambulance must be called to transport any injured or ill individual under the age of 18 not accompanied by a parent or guardian.
- Minor illnesses and other non-life threatening emergencies:
 - Notify Campus Security for assistance (ext. 55555).
 - Render aid as appropriate.
 - If available, an EMT or other medically trained person on campus will evaluate the individual to determine if an ambulance or further medical attention is required.
 - If an EMT or other medically trained person is not available, 911 should be called unless the victim is at least 18 years of age, displaying minor symptoms, and is willing to sign a statement refusing medical assistance.
 - A campus first aid kit maintained at the Security Desk contains Medical Incident Response forms with a section applicable to individuals refusing medical care and/or transport. This refusal should be completed, signed and should append the original Security Incident Report
- When in doubt, do not hesitate to contact Campus Security or 911.