



Welcome to the TASC Tutoring Staff

TO BECOME A TASC TUTOR, please complete the following procedures:

1. **FILL OUT THIS “APPLICATION TO BECOME A TASC TUTOR”** that will include the signature of your recommending instructor(s). Applications are available at the TASC front desk, or online at:
http://www.trcc.commnet.edu/Div_academics/TASC/TASCForms/TutorApp.pdf
2. If you have not previously done so, you must apply for financial aid by first filing online at FAFSA.gov. Then, at the Financial Aid office, ask to see **Hong Yu Kovic**; she will help determine your eligibility.

YOU MUST DO THIS BEFORE WE CAN PUT YOU ON THE TASC PAYROLL,
whether you're eligible for Financial Aid or not.

3. Complete a **Student Labor - College Employee** packet available at either the TASC or at the Payroll Office.

RETURN THE COMPLETED PACKET TO THE PAYROLL OFFICE OR TO THE TASC OFFICE.

4. A required, introductory **training website** is posted within the TASC website. There are eleven modules that will introduce you to basic, preliminary tutoring concepts and strategies. Review the material, and complete the online quiz at the end. There are several other items to complete online, as well. Your results will be sent to the TASC Office.

The URL for the training site is:

http://www.trcc.commnet.edu/Div_academics/TASC/TASC_TutorTrain.shtml

YOU MUST COMPLETE THE ONLINE TRAINING BEFORE YOU BEGIN TUTORING!

Further training will also be required.

APPLICATION TO BECOME A TASC TUTOR



OFFICE USE
ONLY

APPLICANTS MUST HAVE EARNED A GRADE OF 'B' OR BETTER IN THE COURSE(S) IN WHICH HE/SHE WILL BE TUTORING, AND HAVE SIGNED RECOMMENDATION(S) OF FACULTY MEMBER(S).

Date: _____

Last Name: _____ First Name: _____ MI: _____

Street Address: _____

City: _____ State: _____ ZIP: _____

Student ID No: _____ Telephone: _____

e-mail: _____

Emergency Contact: _____ Telephone: _____

Program(s) of Study/Major(s): _____

Subjects You Wish to Tutor:

Faculty Reference Signatures:

1. _____

1. _____

2. _____

2. _____

3. _____

3. _____

4. _____

4. _____

5. _____

5. _____

FA

Budget

Pers. Paper.

Online Train.

Live Train.

Disab. Train.

TSS Train.

ID

Work Experience

Employer	Address	Phone	Dates	Position

Hours Available To Work

Monday: _____ **AM/PM** to _____ **AM/PM**
Tuesday: _____ **AM/PM** to _____ **AM/PM**
Wednesday: _____ **AM/PM** to _____ **AM/PM**
Thursday: _____ **AM/PM** to _____ **AM/PM**
Friday: _____ **AM/PM** to _____ **AM/PM**
Saturday: _____ **AM/PM** to _____ **AM/PM**

Tell Us a Little Something About Yourself

Applicant's Signature: _____