



Minimum Qualifications for Adjunct Faculty
(Including high school teachers in concurrent enrollment programs)

General Requirements per HR

All faculty MUST possess a Master's in the discipline in which they teach.

There are cases in which the degree requirement for adjunct faculty has been waived -- for courses that do not count toward the degree (developmental), or in some technology fields. Exceptions to the degree requirement may be made for compelling reasons.

ACC* K115 – Financial Accounting

- Master's degree in Business Administration (MBA), or related discipline
- **OR** Bachelor's degree in Accounting with a current CPA license

ARC* K135 / 135L – Construction Graphics w/Lab

- Master's degree in Architecture or a related field (e.g. Construction Management, Landscape Architecture, Interior Design, etc.)
- **OR** Master's degree in teaching related field **PLUS comparable qualifications** including, but not limited to, the following:
 - First Professional Degree - Bachelor of Architecture plus professional licensure (NCARB) or Bachelor of Architecture plus three years industry experience
 - Bachelor of Science in Architecture, plus seven years industry experience
 - Eligible to teach trade subjects in the CT Vocational Technical High School System - Completion of Certification requirements for Trade Technology Teachers (endorsement #090) plus seven years industry experience.
- **AND** demonstrated experience and professional competency in: Orthographic/isometric projection, Line & Scale conventions, Architectural Drawing Set inclusions, Sheet set-up and compositions, Sketching & rendering abilities

BFN* K110 – Personal Finance

- Master's degree in Business Administration (MBA)
- **OR** Master's degree in Business/Finance **AND** related professional experience

BIO* K115 – Human Biology

- Master's degree in Biology, or equivalent field in the Biological Sciences
- **OR** Master's degree in teaching related field **PLUS** certification to teach a UConn Early College Experience Biology course

BIO* K175 – Introduction to Marine Science

- Master's degree in Marine Biology, or equivalent field in the Biological Sciences
- **OR** Master's degree in teaching related field **PLUS** certification to teach a UConn Early College Experience Biology course

BMK* K103 – Principles of Retailing
BMK* K106 – Principles of Selling

- Master's degree in Business Administration (MBA) with a Marketing or related focus
- **OR** Master's degree in teaching related field **PLUS** Bachelor's degree in Business or related field **AND** two years professional experience

CAD* K106/107 – Computer Aided Drafting w/Lab

- Master's degree in an Engineering/Technology related discipline
- **OR** Bachelor's degree in an Engineering/Technology related discipline with a minimum of 5 years of substantive professional experience
- **OR** Associate's degree in CAD Drafting **PLUS comparable qualifications** including, but not limited to, the following:
 - 10 years of substantive professional experience,
 - Professional-level software certification with at least 400 hours of CAD experience,
 - Eligible to teach trade subjects in the CT Vocational Technical High School System - Completion of Certification requirements for Trade or Occupation Teachers (endorsement #090, #091) plus experience with CAD drafting software programs such as AutoCAD, SolidWorks, or other related drafting software programs,
 - Completion of CAD drafting or other related apprenticeship program plus experience as a Journeyman using CAD software
- Autodesk Certified Instructor credential

CHE* K101 – Introduction to Chemistry

- Master's degree in Chemistry, or related discipline

COM* K173 – Public Speaking

- Master's degree in Speech
- **OR** Master's degree in Communication
- **OR** Master's degree in a related discipline with graduate training in speech and/or communication

CJS* K100 – Perspectives of Criminal Justice
CJS* K101 – Introduction to Criminal Justice

- Master's degree in Criminal Justice
- **OR** Master's degree in related field and a minimum of 5 years of substantive professional experience in a related field
- **OR** Juris Doctor degree and a minimum of 5 years of substantive professional experience in a related field

ECE* K101 – Introduction to Early Childhood Education

- Master's Degree in Early Childhood Education, Education, or related field
- Demonstrated experience working with children birth to age 8

EET* K105/K106– Electric Circuits & Systems w/Lab
EET*K254/255 – Digital Electronics w/Lab

- Master's degree in Electrical Engineering, or a related field
- **OR** Bachelor's degree in Electrical Engineering and substantive professional experience in a related field

EGR* K111 – Introduction to Engineering

- Master's degree in Engineering, or a related field
- **OR** Bachelor's degree in Engineering and substantive professional experience in a related field

GRA* K131 – Digital Photography

- Master's degree in Graphic Design, Photography, Communication, or a closely related field
- **OR** Solid background in Digital Photography, a quality photography portfolio which includes a wide range of photography genres, graduate work in photography or a closely related field (18 credits or higher)

GRA* K140 – Publication Design

GRA* K155 – Advertising Design

GRA* K260 – Web Design

- Master's degree in Graphic Design, Communication, or a closely related field
- Demonstrated ability to work with technology, especially Adobe software programs and the Mac platform

HPE* K130 – Weight Training / Fitness

- Master's degree in Physical Education, Athletic Training, or Kinesiology
- **OR** Bachelor's degree in one of the above disciplines and three years professional experience

HSP* K111 – Basic Food Preparation

- Master's degree in Hospitality Management, or related field
- **OR** Bachelor's degree in Hospitality Management, or related field, with a minimum of five years of substantive professional experience
- **OR** Associate's degree in Hospitality Management, or related field, **PLUS comparable qualifications** including, but not limited to, the following:
 - 10 years of substantive professional experience,
 - Professional-level certification with at least 400 hours of experience,
 - Eligible to teach trade subjects in the CT Vocational Technical High School System - Completion of Certification requirements for Trade or Occupation Teachers (endorsement #090, #091)
 - Completion of other related apprenticeship program

MAT* K137 – Intermediate Algebra

- Master's degree in Mathematics or a closely related field

MEC* K150/151 – Solid Modeling I w/Lab

MEC* K152/153 – Fundamentals of Engineering Graphics w/Lab

MEC* K154/155 – Solid modeling II w/Lab

- Master's degree in an Engineering/Technology related discipline
- **OR** Bachelor's degree in an Engineering/Technology related discipline with a minimum of five years of substantive professional experience
- **OR** Associate's degree in CAD Drafting **PLUS comparable qualifications** including, but not limited to, the following:
 - 10 years of substantive professional experience,
 - Professional-level software certification with at least 400 hours of CAD experience,
 - Eligible to teach trade subjects in the CT Vocational Technical High School System - Completion of Certification requirements for Trade or Occupation Teachers (endorsement #090, #091) plus experience with CAD drafting software programs such as AutoCAD, SolidWorks, or other related drafting software programs,

- Completion of CAD drafting or other related apprenticeship program plus experience as a Journeyman using CAD software
- SolidWorks Accredited Educator Certification

MFG* K102/103 – Manufacturing Processes w/Lab

- Master's degree in an Engineering/Technology related discipline
- **OR** Bachelor's degree in an Engineering/Technology related discipline with a minimum of five years of substantive professional experience
- **OR** Associate's degree in an Engineering/Technology related discipline **PLUS comparable qualifications** including, but not limited to, the following:
 - 10 years of substantive professional experience,
 - Professional-level certification with at least 400 hours of experience,
 - Eligible to teach trade subjects in the CT Vocational Technical High School System - Completion of Certification requirements for Trade or Occupation Teachers (endorsement #090, #091)
 - Completion of other related apprenticeship program

PHY* K110 – Introductory Physics

- Master's degree in Physics, or Engineering