Part I guides you through the process of uploading a video directly from your smartphone to YouTube.

1. Firstly, you will need to upload the video to YouTube. From the YouTube app on your phone, find the upload icon.

Disclaimer: The most secure (and most private) method is to upload video directly to Digication rather than using a social media platform. Three Rivers recommends using a computer to upload the video directly to Digication. Three Rivers is not responsible for a social media platform’s privacy policy.

2. Next, select the area & folder on your phone where the video is located (click the three-bar icon to view full menu)

3. Select the desired video from your files.

4. The YouTube app will then open an ‘Add Details’ section where you will add a title and an (optional) description.

5. Enter a Title and set the Privacy to ‘Unlisted’. Setting the Privacy Setting of your video as ‘Unlisted’ ensures that only people with access to your Digication ePortfolio will be able to view the video. It prevents the video from coming up in searches or appearing in your public YouTube account.

6. Click the arrow icon to upload your video to your YouTube account.

Tip: To trim the video to a specific clip/section, slide the blue circles to your desired start & end time.
Due to iPhone Security Features regarding Pop-Ups and typical sharing options within the YouTube app, you will not be able to upload video files directly from your Android SmartPhone/iPhone to Digication.

1. Firstly, open both YouTube and Digication in separate tabs and sign in to your accounts.

2. In YouTube, click the three-bar icon to open the menu (top left); select My Channel.

3. From your ‘My Channel’ menu, click on ‘Uploads’.

4. From the Uploads section, find and select the video you want to upload to Digication (the open lock icon indicates the restricted access ‘unlisted’ status).

5. Next, click ‘Share’ and then select ‘Embed’.

6. YouTube will generate an embed code which it will automatically highlight and select; **Right click** on the code to copy it.
7. Now click over to your Digication tab and open the Page & Module where you want to upload the video.

8. Depending on the Module type you are using (‘Image/Video/Audio’ or ‘Rich Text’) choose either ‘Replace this Media’ or select the ‘Insert Media’ icon (respectively).

9. Click the ‘Media From Web’ Tab; Select YouTube as the Embed Source; Right click in the ‘Embed’ field to paste the code copied from YouTube.

10. Click Insert.

11. Finally, Digication will alert you with the red banner that your module has ‘unpublished changes’ which means they will not appear to viewers of your portfolio.

Select ‘Publish This Page’ and then click ‘Publish All Changes’ to finish.

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