

## Three Rivers Community College Online Employment Services



Three Rivers Community College's online job board provides employers with free access to its 5,000+ enrolled students. While posting positions or internships to TRCC, employers have the option to simultaneously post positions or internships across the CT Community College system. Once registered, employers can search students who openly post resumes.

### EMPLOYER REGISTRATION INSTRUCTIONS:

- Go to [www.collegecentral.com/threerivers](http://www.collegecentral.com/threerivers)
- Click the **Employers** icon

#### First-time Employers:

- Click: **Register Now**
- Fill out the registration form and type in a unique **ID**
- Within a day, you will receive a **Password** at your email account

#### Registered and Returning Employers:

- Click **Online Services**
- Enter **ID** and **Password**
- Click **Access Account**
- Click **Post, Edit or Expire Job Posting**

### TO SEARCH RESUMES:

- Follow the steps above to access your **Account**
- Click **Search Student and Alumni Resumes**
- Do not select any criteria and click **Begin Search**

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## Congratulations, you know how to navigate TRCC's College Central!

Now you can search [www.collegecentral.com/threerivers](http://www.collegecentral.com/threerivers)  
24 hours a day, 7 days a week, 365 days a year

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*Questions? Please contact:*

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