

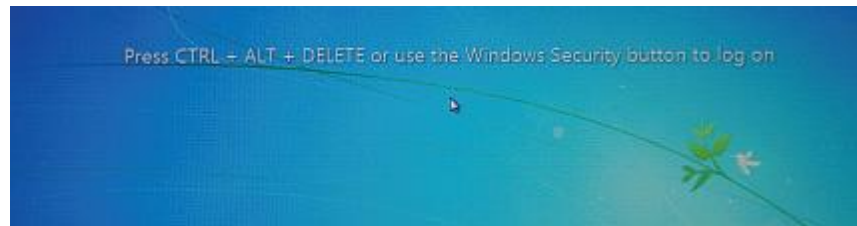
## Login to the Instructor Stations – Windows 7

TRCC's Information Technology Division updated the instructor stations (AV Consoles) to a Windows 7 architecture.

This document specifies how to login to the instructor station consoles which may require a few more steps than with previous versions of Microsoft Windows.



1. Press the Ctrl, Alt, and Delete keys simultaneously.

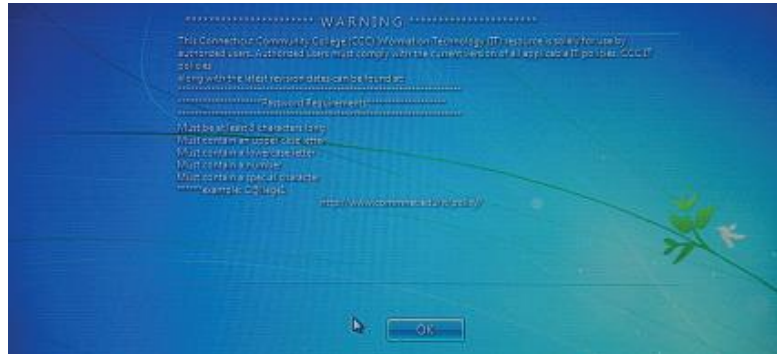


2. If another user is logged in, click the switch user button.



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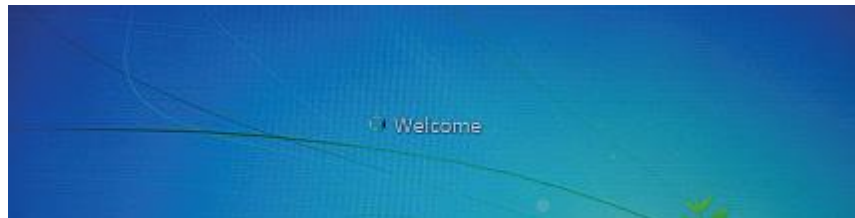
3. Click the OK button after reviewing if you get a BOR warning.



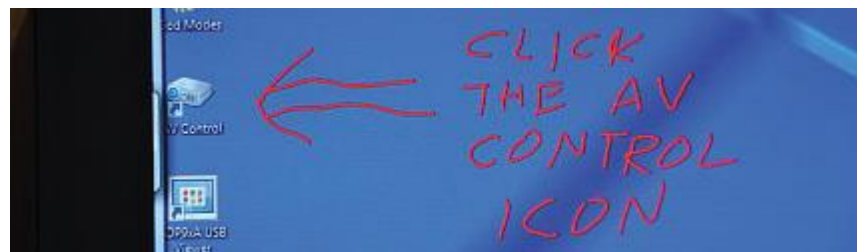
4. Enter your eight digit user name and your password and then click the arrow. It is not necessary to enter your full NetID--unless you are from another community college--but this will also work as the user name.



5. The AV Station must find your information. The process could take as long as approximately 180 seconds (3 minutes) to complete.



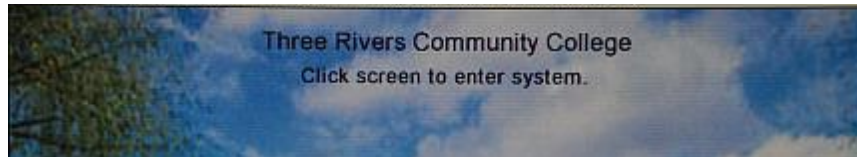
6. Click the AV Control icon on the Desktop.
  - a. You should not encounter a browser warning dialog box but if you do, click the Allow button.



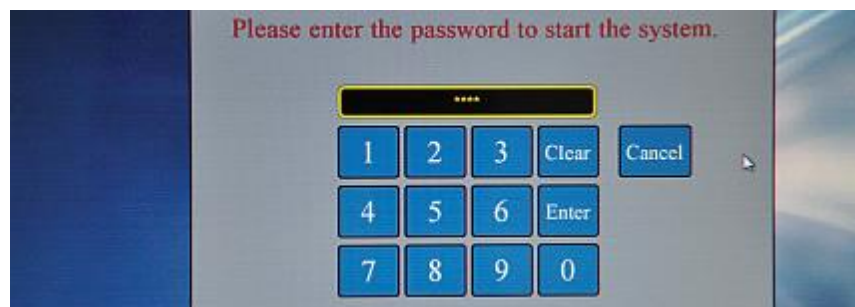


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7. Click anywhere on the screen to access the AV Console Control Panel.



- a. Most classrooms have been converted so that they do not require a password, but if the room you are using does (as in lecture hall), click the AV Console password, 1 2 3 4 and then click “Enter.”



8. Choose PC or the other device you wish to use. The projector may require warm-up time of a minute or more depending on ambient temperature. The volume control will be unavailable until this warm-up is completed.
  - a. Note that VCRs are no longer installed.
  - b. If you experience problems with the instructor station during class call the Service Desk at x5-9049. You may also send an email to [TR-ServiceDesk@trcc.commnet.edu](mailto:TR-ServiceDesk@trcc.commnet.edu).

